

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Wednesday April 24, 2019

OPENING OF MEETING

ATTENDEES:

**Board President Jason Warner
Board Vice President/Secretary Sherry Chapin
Board Trustee Jere Corven
Board Trustee Thad Boggs
Board Trustee Kelli Reavling-Cobb
Board Trustee David Lambert
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman
Sponsor Carrie Trusley**

1) *WELCOME*

a) Board Agenda Approval

Motion: Lambert X Second: Chapin X Reavling-Cobb X Warner X

b) Minutes Approval, Last Regular Meeting

Motion: Chapin X Second: Lambert X Reavling-Cobb X Warner X

2) *STANDING COMMITTEE REPORTS*

a) Finance Committee

i) Monthly Bank Reconciliation & Reports- March 2019- Kelli-Reavling-Cobb recommended that the board approve the March Monthly Bank Reconciliation & Reports

Motion: Reavling-Cobb X Second: Chapin X Lambert X Warner X

**ii) Monthly Report of Credit Card Activity & Board Attestation-March 2019
Reavling-Cobb**

Motion: Reavling-Cobb X Second: Lambert X Chapin X Warner X

(Thad Boggs arrives)

b) Curriculum and Accountability-Report

(Jere Corven Arrives)

Dave Lambert told the board the committee met April 2nd. Mastery Connect continues to show really encouraging numbers, and there is still discussion of how and what kind of schedule to follow for deeper adoption. Currently less than 10% of students are being tracked. So far what is more apparent is the differences in performance for each class year. The next committee meeting is April 29th.

3) *SUPERINTENDENT FOUR YEAR EVALUATION*-Dave Lambert told the board that Superintendent Heather Kronewetter continues to do an outstanding job moving OCS forward, and all other board members agreed. Going forward she will be even more strategic in guiding the school. Fiscal Officer Johanna Gladman noted that the relationship with Oakstone Academy has been strengthened. When invited to comment, Kronewetter told the board she that she has a great team and the 3 Year Sponsor Contract is one of the best, most recent achievements for the school

4) *FBI/BCI AFFIDAVIT*- Heather Kronewetter told the board that all background checks required by law are current and clean.

Motion: Chapin X Second: Lambert X Reavling-Cobb X Boggs X Warner X Corven X

- 5) **FY2019 APPROPRIATIONS REVISION NO. 5**-Kelli Reavling-Cobb deferred to Fiscal Officer Johanna Gladman to speak. Gladman told the board the revisions were due to enrollment changes, resulting in \$28,700 less in projected cash in the General Fund.
Motion: Reavling-Cobb X Second: Chapin X Lambert X Warner X Boggs X Corven X
- 6) **FY 2020 CONTRACT WITH META SOLUTIONS** -Kelli Reavling-Cobb deferred to Superintendent Heather Kronewetter to speak. Kronewetter told the board that OCS has a great relationship with Meta Solutions and the cost is still reasonable. Overall the fees are going down due to reduced enrollment.
Motion: Reavling-Cobb X Second: Boggs X Lambert X Warner X Chapin X Corven X
- 7) **DISCUSSION ON BOARD RECRUITMENT/TERM RENEWAL**-Jason Warner told the board Dave Lambert would not seek another 5-Year term when his term ends June 30th, however he would stay and serve through a transition period if needed. Lambert's completion of service opens a second opportunity for a non-OCS board member to join.
- 8) **ADMINISTRATION ITEMS AND UPDATES**
- a) Update on HR/Payroll New Hire-Heather Kronewetter told the board using Zip Recruiter resulted in 6 candidates, which led to the hiring of a new, much-needed, F-T staff member. The new hire begins May 1st with full takeover of duties July 1st. the new hire position includes 4 weeks of paid vacation/personal days, which is consistent with a 12-month employee position.
- b) Revised Corporal Punishment Policy- Heather Kronewetter told the board the updated policy prohibits corporal punishment by bus drivers and volunteers.
Motion: Warner X Second: Corven X Lambert X Chapin X Reavling-Cobb X Boggs X
- c) Handbook Changes Related to HR/Payroll Staff-Heather Kronewetter told the board that discussion was needed for how to handle vacation days for the new 12 month HR/Payroll Position and any future 12-Month employees. After discussion, it was decided that vacation days will be modified per board approval.
Motion: Warner X Second: Reavling-Cobb X Lambert X Chapin X Boggs X Corven X
- d) Market Analysis of School Facility-Heather Kronewetter told the board that there would be a 3-5% increase in the building lease, which seems in line with other increases. She did not recommend a market analysis. The board agreed with her recommendation. Thad Boggs asked Kronewetter to inquire about a lease period for longer than one year to possibly save time and effort. Kronewetter agreed to pursue the possibility of a multi-year lease.
- e) School Improvement Plan Update-Standing Item- Heather Kronewetter told the board that the Plan submitted to the sponsor was deemed sufficient with revisions. The SST (State Support Team) and Sponsor provide knowledge and guidance versus demands, and Kronewetter notes the process is good for the school. Deadline for the Plan is August 15.
- f) Monthly Residency Verification-Reviewed by the board.
- 9) **SPONSOR ISSUES AND UPDATES**-Carrie Trusley told the board she is seeking to streamline the number of emails for dissemination of important and relevant information. She noted the ESC Board approved the Sponsor Contract with OCS at their recent board meeting. The ESC's contract with ODE through 2024 is awaiting approval. Trusley said the ESC is pleased with their partnership with the school. The recent site visit report was positive. Trusley agreed Kronewetter is doing a great job as superintendent. There is shared excitement about the School Improvement Plan with emphasis from the SST to focus on things OCS can impact which in turn can help graduation rates.

10) PUBLIC COMMENT PERIOD-*No requests to speak*

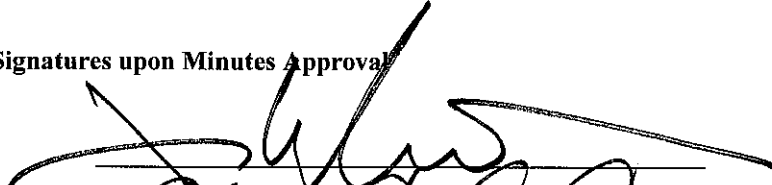
11) CLOSING

a) Next meeting: It is recommended that the Board of Trustees reconvene on Wednesday May 22, 2019 at 6:00pm.

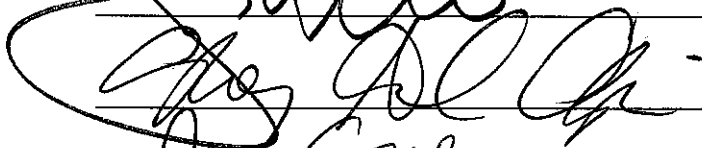
b) Adjournment- It is recommended that the Board of Trustees adjourn.
Motion: Warner X Second: Lambert X Reavling-Cobb X Boggs X Chapin X

Board Member Signatures upon Minutes Approval

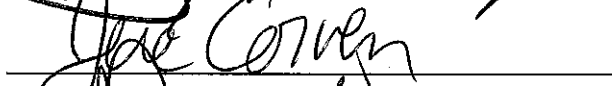
Jason Warner

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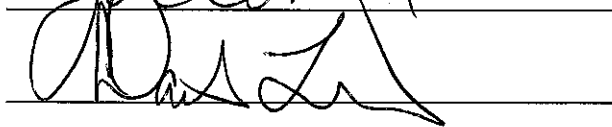
Sherry Chapin

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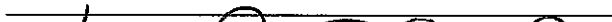
Jere Corven

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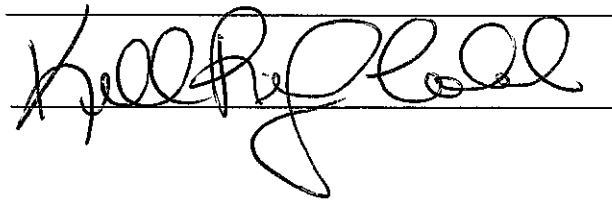
David Lambert

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Thad Boggs

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Kelli Reavling-Cobb

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