

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Wednesday June 24, 2020

OPENING OF MEETING

ATTENDEES:

Board President Jason Warner
Board Vice President/Secretary Sherry Chapin
Board Trustee Jere Corven
Board Trustee Kelli Reavling-Cobb
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman
Sponsor Sophie Speelman

1) *WELCOME*

a) Board Agenda Approval

Motion: Chapin Second: Corven

Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y

b) Minutes Approval, Last Regular Meeting

Motion: Chapin Second: Reavling-Cobb

Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y

2) *STANDING COMMITTEE REPORTS*

a) Finance Committee

i) Monthly Bank Reconciliation & Reports- May 2020- Jason Warner recommended that the board approve the May Monthly Bank Reconciliation & Reports.

Motion: Warner Second: Corven

Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y

ii) Monthly Report of Credit Card Activity & Board Attestation-May 2020

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y

iii) Fiscal Officer Performance Evaluation-SY2019-20-Jason Warner told the board that while Johanna Gladman's excellent work merited compensation, the uncertainty of circumstances due to COVID19 means any recommendation of increase is on hold. The decision was made in consultation with Gladman. Her compensation will be revisited in January or when the state informs OCS of any funding changes, whichever occurs first.

Motion: Warner Second: Corven

Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y

b) Curriculum and Accountability-Report-Jere Corven told the board that the committee completed a summative Superintendent Evaluation. This was due to Heather Kronewetter having to focus more on monitoring instead of goals due to COVID19. Kronewetter showed excellence in the areas of Collaboration, Flexibility, Perseverance, Professionalism and Communication. Corven noted that Kronewetter is choosing to forgo an increase compensation for now. Kronewetter's compensation will be reviewed again in January or when the state informs OCS of any funding changes, whichever occurs first.

Motion: Corven Second: Reavling-Cobb

Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y

Corven also told the board that the senior graduation ceremony for class of 2020 is scheduled for August 1st. Staff changes include a Team Leader moving on from OCS and the hiring of a new math teacher. The next Curriculum and Accountability is August 10th.

3) FINANCE RELATED ITEMS

a) FY20 Appropriations Revision No. 4-Jason Warner deferred to Johanna Gladman. Gladman told the board the revision was needed since a federal grant that could be used to cover placed out students under age six meant a federal guideline of having to bid out the entire placed out contract, not just for the under age 6 students. Therefore, the previous way of paying the placed out contracts will be used instead of the grant. Also, payroll eligibility in the Payment Protection Program loan (PPP Loan) was changed from 8 to 24 weeks, so the entire loan amount of \$208,500 will be used for payroll and forgiven later. Changes in General Fund appropriations due to decreasing interest, leave with pay and Related Services all result in about \$25,000 more than the cash balance in Revision No.3.

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y

b) FY21 Temporary Appropriations- Jason Warner deferred to Johanna Gladman. Gladman told the board the appropriations covers expenditures between July 1 and August 17, including paying people what they've earned through the end of the school year, purchases getting ready for next school year and the possibility of spending for CDC guidelines with COVID19. Foundation money is based on FTE of 263.17.

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y

c) Procurement Procedures Policy-Federal Grant Funds-Jason Warner deferred to Johanna Gladman. Gladman told the board the policy outlines five methods of purchasing. Micropurchases are under \$10,000. Small Purchases are under \$250,000. Sealed Competitive Bids are used for purchases or contracts for supplies, materials or equipment exceeding \$250,000. Competitive Proposals are generally used for services over \$250,000. Non-Competitive Proposals are for services over \$250,000 when only available by a single supplier or when other suppliers are unsuitable. Gladman noted that grant funds may be used to purchase desks and other necessary items due to COVID19 requirements for the upcoming school year.

Motion: Warner Second: Corven

Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y

d) Capital Assets Disposal- Jason Warner deferred to Johanna Gladman. Gladman told the board the assets for disposal are three laptops (Item #'s 2567, 2583, 2631), two iPads (Item #'s 2571, 2590) and one Dell desktop (Item # 2607). The IT department removes the hard drive information prior to scrapping tech items.

Motion: Warner Second: Corven

Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y

4) ADMINISTRATION ITEMS AND UPDATES

a) Monthly Residency Verification Update-Superintendent Kronewetter told the board residency information was accurate.

b) School Improvement Plan Update (SIP)- Superintendent Kronewetter told the board the plan is unchanged.

- c) Rental Agreement- Superintendent Kronewetter told the board the agreement comes under the market analysis finding of comparable properties -\$18-\$21/square foot. The lease will be the same as last year however there will be increased cleaning and maintenance needs due to COVID19.
Motion: Warner Second: Reavling-Cobb
Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y
 - d) Model Program Contract- Superintendent Kronewetter told the board there are no adjustments due to COVID19.
Motion: Warner Second: Reavling-Cobb
Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y
 - e) Summer Contract- Superintendent Kronewetter told the board the contract covers OCS-OA placed out students for the summer program. The final cost is 143,950.
Motion: Warner Second: Corven
Roll Call Vote Warner Y Chapin Abstention Jere Corven Abstention Reavling-Cobb Y
 - f) ITC Agreement (Metasolutions)- Superintendent Kronewetter told the board the contract is increased \$202 over last year.
Motion: Warner Second: Chapin
Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y
 - g) Wellness Funds Contract- Superintendent Kronewetter told the board the contract with the ESC and OA is to serve students in crisis. The partnership mission is to reduce the adverse impact of COVID restrictions including need for residential living. Six families were served and the model will continue just in case more help and interventions for students are needed. The contract covers June 1-30 and up to \$32,000.
Motion: Warner Second: Corven
Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y
 - h) **Policy Updates**
 - i) Student Records and Release of information and FERPA Form- Superintendent Kronewetter told the board the last update was 2011. The policy needs to designate what kind of information can be shared without parental consent.
The update was deferred to the August board meeting while legal counsel is sought.
 - ii) Graduation Requirements-Updated- Superintendent Kronewetter told the board the policy reflects 2023 rules and best practices. She has met with OA regarding aligning graduation rules and requirements for getting transcripts and seals.
Motion: Warner Second: Chapin
Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y
- 5) **SPONSOR ISSUES AND UPDATES**-Sophia Speelman told the board in accordance with H B 164's six point plan, the ESC continues meetups with schools. ODE is requesting school plans for re-start by July 31st, and the Sponsor is communicating questions on behalf of schools and waiting for guidance. The board must approve a resolution for the re-start plan for submission by July 31st.

6) **PUBLIC COMMENT PERIOD**-No requests to speak

7) **CLOSING**

a) **Next meeting:** Due to a schedule conflict, the Board of Trustees will reconvene via Zoom on Thursday July 23, 2020 at 6:00pm.

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y

b) **Adjournment-** It is recommended that the Board of Trustees adjourn.

Motion: Chapin Second: Reavling-Cobb

Roll Call Vote Warner Y Chapin Y Jere Corven Y Reavling-Cobb Y

Board Member Signatures upon Minutes Approval

Jason Warner	<u>JASON WARNER gmc</u>
Sherry Chapin	<u>Sherry Chapin gmc</u>
Jere Corven	<u>JERE CORVEN gmc</u>
Thad Boggs	<u>Thad Boggs gmc</u>
Kelli Reavling-Cobb	<u>Kelli REAVLING-Cobb gmc</u>