

*Moved - JW
Second - SD*

**Oakstone Community School
Finance Committee Minutes
September 30, 2021**

Attendees: Jason Warner, OCS Board Chair and Finance Committee Chair
Scott Duffy, OCS Board Member and Finance Committee Member
Johanna Gladman, OCS Fiscal Officer

The Committee Convened at 5:31 pm with members of the committee present.

Agenda: Chair Warner presented the agenda for approval. Motion to Accept the Agenda by J. Warner, Second by S. Duffy. **Agenda Approved**

Minutes: Chair Warner presented the minutes from the previous meeting on August 17, 2021. **Minutes Approved Without Objection.**

Bank Reconciliation: Fiscal Officer Gladman presented the Monthly Bank Reconciliation and Report for August 2021. Members of the committee asked questions and Fiscal Officer Gladman responded.

Board Attestation: Fiscal Officer Gladman presented the Monthly Report of Credit Card Activity and Board Attestation for August 2021. Members of the committee asked questions and Fiscal Officer Gladman responded.

Then & Now P.O. No. 1876: Fiscal Officer Gladman presented Then & Now P.O. No. 1876 TASC flex spending account. Members of the committee asked questions and Fiscal Officer Gladman responded.

Update on FY21 Audit: Fiscal Officer Gladman presented the members of the committee with an update on the status of the Fiscal Year 2021 Audit. She has met with the independent auditor who is conducting this year's audit, which should be completed before the end of calendar year 2021. Members of the committee asked questions and Fiscal Officer Gladman responded.

Update on Security Breach: Fiscal Officer Gladman presented the members of the committee with an update on the data security breach which occurred in May of this year. Members of the committee asked questions and Fiscal Officer Gladman responded.

With no other business to come before the committee, the **Committee Adjourned at 5:49 pm.**

*approved
10/28/21
[Signature]*