

**Oakstone Community School
Finance Committee Minutes
August 17, 2021**

Attendees: Jason Warner, OCS Board Chair and Finance Committee Chair
Scott Duffy, OCS Board Member and Finance Committee Member
Johanna Gladman, OCS Fiscal Officer
Heather Kronewetter, OCS Superintendent

The Committee Convened at 5:21 pm with members of the committee present.

Agenda: Chair Warner presented the agenda for approval. Motion to Accept the Agenda by J. Warner, Second by S. Duffy. **Agenda Approved**

Minutes: Chair Warner presented the minutes from the previous meeting on July 22, 2021. **Minutes Approved Without Objection.**

Bank Reconciliation: Fiscal Officer Gladman presented the Monthly Bank Reconciliation and Report for July 2021. Members of the committee asked questions and Fiscal Officer Gladman responded.

Board Attestation: Fiscal Officer Gladman presented the Monthly Report of Credit Card Activity and Board Attestation for July 2021. Members of the committee asked questions and Fiscal Officer Gladman responded.

Capital Asset Disposal: Fiscal Officer Gladman presented several capital items for disposal due to obsolescence or nonfunction. Members of the committee asked questions and Fiscal Officer Gladman responded.

Then & Now P.O. No. 1862: Fiscal Officer Gladman presented Then & Now P.O. No. 1862 for airline reimbursement. Members of the committee asked questions and Fiscal Officer Gladman responded.

Then & Now P.O. No. 1867: Fiscal Officer Gladman presented Then & Now P.O. No. 1867 for the Oakstone school website domain fee. Members of the committee asked questions and Fiscal Officer Gladman responded.

Meal Reimbursement: There was a discussion regarding the reimbursement of meal expenses for an Oakstone Community School employee who traveled to a conference out of state.

With no other business to come before the committee, the **Committee Adjourned at 5:52 pm.**

*Approved w/o
objection 9-30-21*