

**Oakstone Community School
Finance Committee Minutes
December 10 2025**

Attendees: Sherry Chapin, OCS Board Secretary and Finance Committee Chair
Kevin Bacon, OCS Board Vice President and Finance Committee Member
Heather Kronewetter, OCS Superintendent
Johanna Gladman, OCS Fiscal Officer

The Committee Convened at 5:30 pm with members of the committee present.

Agenda: Chair Chapin presented the agenda for approval. Motion to Accept the Agenda by Chapin, Second by Kronewetter **Agenda Approved**

Minutes: Chair Chapin presented the minutes from the previous meeting on October 21, 2025. Motion to Accept Minutes by Chapin. Second by Bacon. **Minutes Approved**

Bank Reconciliation: Fiscal Officer Gladman presented the Monthly Bank Reconciliation and Report for October 2025. She noted October is the first month of payment on actual FTE for the school year. Lower Foundation funding is due to lower enrollment. The month ended with a balance of over \$912 thousand. Members of the committee asked questions and Fiscal Officer Gladman responded.

Bank Reconciliation: Fiscal Officer Gladman presented the Monthly Bank Reconciliation and Report for November 2025. The month ended with a balance of over \$883 thousand. Members of the committee asked questions and Fiscal Officer Gladman responded.

Board Attestation: Fiscal Officer Gladman presented the Monthly Report of Credit Card Activity and Board Attestation for October 2025. Members of the committee asked questions and Fiscal Officer Gladman responded.

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FY25 Audit Update: Fiscal Officer Gladman told the committee that OCS had a good, clean audit. Committee members commended Gladman noting that it is her excellent work that results in consistent clean audits.

Update policy 8.07-Purchasing Policies and Procedures: Fiscal Officer Gladman told the committee that the update reflected a change in rules regarding credit card use, reimbursements and earning credit card points.

With no other business to come before the committee, the Committee Adjourned at 5:48 pm.


3-25-2026