

**Oakstone Community School  
Finance Committee Minutes  
May 26, 2021**

**The meeting was conducted via Zoom Teleconference in accordance w/ Sub. HB404**

**Attendees:** Jason Warner, OCS Board Chair and Finance Committee Chair  
Scott Duffy, OCS Board Member and Finance Committee Member  
Johanna Gladman, OCS Fiscal Officer  
Heather Kronewetter, OCS Superintendent

**The Committee Convened at 5:17 pm with all members of the committee present.**

**Agenda:** Chair Warner presented the agenda for approval. Motion to Accept the Agenda by J. Warner, Second by S. Duffy. S. Duffy moved to amend the agenda. Under Item VI Five Year Forecast. Add Item VII: Leave Without Pay VIII: Adjournment. H. Kronewetter seconded the motion. **Amendment Approved.** On the Previous question, approving the agenda as Amended: **Agenda Approved**

**Minutes:** Chair Warner presented the minutes from the previous meeting on April 27, 2021. **Minutes Approved Without Objection.**

**Bank Reconciliation:** Fiscal Officer Gladman presented the Monthly Bank Reconciliation and Report for April 2021. Members of the committee asked questions and Fiscal Officer Gladman responded.

**Board Attestation:** Fiscal Officer Gladman presented the Monthly Report of Credit Card Activity and Board Attestation for April 2021. Members of the committee asked questions and Fiscal Officer Gladman responded.

**Fiscal Year 2021 Permanent Appropriations Revision No. 3:** Fiscal Officer Gladman presented the revised budget reflecting changes to bring the budget into line with the school's Five-Year Forecast. Members of the committee asked questions and Fiscal Officer Gladman responded.

**Five-Year Forecast:** Fiscal Officer Gladman presented the Five-Year Financial Forecast for the school, a requirement of the state Department of Education. Members of the committee asked questions and Fiscal Officer Gladman responded.

**Leave Without Pay:** Fiscal Officer Gladman notified the committee of an issue that has been identified concerning several employees use of leave without pay that had not been properly recorded and withheld when it was taken. Members of the committee asked questions and Fiscal Officer Gladman responded.

With no other business to come before the committee, the **Committee Adjourned at 5:54pm.**