

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Thursday September 30, 2021

OPENING OF MEETING

ATTENDEES:

**Board President Jason Warner
Board Vice President Scott Duffy
Secretary Sherry Chapin
Board Trustee Kelli Reavling-Cobb
Fiscal Officer Johanna Gladman
Sponsor Sophia Speelman**

1) WELCOME

a) Board Agenda Amendment-Jason Warner moved to add items 6d-Updated School Calendar and 6e-Transfer to Sick Leave from Previous Employer to the agenda.

Motion: Warner X Second: Reavling-Cobb X Chapin X Duffy X

b) Board Agenda Approval

Motion: Warner X Second: Chapin X Reavling-Cobb X Duffy X

c) Minutes Approval, Last Regular Meeting

Motion: Chapin X Second: Warner X Reavling-Cobb X Duffy X

2) SPONSOR ISSUES AND UPDATES-Sponsor Sophia Speelman told the board that the ESC has completed Academic Meetings and all went well. ELA Power standards for OCS's Internal tracking system are complete, and ESC math consultants are working with OCS to breakdown the Power Standards for the internal tracking system for next year. October 15th is the start of benchmarking data and ELA data collection. Site visits will be completed by the third week of November. Speelman noted the Special Ed Expenditure Report would be from last year, along with the Annual Report from last year, for the budget this year. The ESC and schools received exemplary ratings.

3) STANDING COMMITTEE REPORTS

a) Finance Committee

i) Monthly Bank Reconciliation & Reports- August 2021- Jason Warner recommended that the board approve the Monthly Bank Reconciliation & Reports.

Motion: Warner X Second: Duffy X Chapin X Reavling-Cobb X

ii) Monthly Report of Credit Card Activity & Board Attestation-August 2021

Motion: Chapin X Second: Warner X Reavling-Cobb X Duffy X

b) Curriculum and Accountability-Report-Kelli Reavling-Cobb told the board that good things are happening at OCS, through the partnering with the ESC to create the schools Internal Tracking System. The committee met Monday September 27th, and discussion was around Superintendent Goals. The goals are

1. Development of Math Power Standards for the Internal Tracking System for implementation next school year.

2. ELA data to share –showing student growth and improvement.

Next meeting is Monday December 6, 2021-5:30pm.

4) FINANCE RELATED ITEMS

a) Then and Now PO#1876-Fiscal Officer Johanna Gladman told the board the PO is for TASC for maintaining flex-spending accounts. The PO amount is \$1500.

Motion: Warner X Second: Chapin X Reavling-Cobb X Duffy X

b) Update on FY21 Audit-Fiscal Officer Gladman told the board that Rea and Associates is planning for the audit, which will be completed by December. There was a complaint of fraud made, with no finding against Gladman. Gladman noted that our records indicate the former HR director used leave that she did not have. We have attempted through our attorney, Brian DeSantis with Pepple & Waggoner, to collect the funds owed to the school without success. Our records have been sent to Rea and Associates for their review. Rea and Associates, as well as the Auditor of State's Office, will now review the records and determine next steps.

c) Update on Security Breach-Fiscal Officer Gladman told the board that the school's insurance company is covering Identity Theft Protection for employees for 12 months, to be activated by October 31.

5) EXECUTIVE SESSION TO DISCUSS IMPENDING LEGAL ACTION-No session due to no need for discussion

6) ADMINISTRATION ITEMS AND UPDATES-

a) Monthly Residency Verification Update-Fiscal Officer Johanna Gladman spoke for Superintendent Kronewetter in her absence. Gladman told the board one student's residency was found to be not valid, and has since been updated to be correct.

b) School Improvement Plan Update- Fiscal Officer Johanna Gladman read a written update from Superintendent Kronewetter. "The SIP has now officially become part of the CCIP/One Needs Plan. The SIP and CCIP were aligned in an effort to have one common plan/goal rather than separate documents addressing similar things. OCS continues to work toward its goal of increasing student proficiency in ELA and Math with implementation of the ELA student growth system this year, the decomposition of the Math Power Standards and continued PD for those staff who are new in Teacher Clarity. Additionally, we have requested PD through the ESCCO to strengthen our general education teachers understanding of differentiation, accommodations and modifications to ensure that all learners are able to access the content being provided. "

c) Annual Review of Health, Safety, and Benefits Policies-The OCS board reviewed the policies.

d) Updated School Calendar- Fiscal Officer Gladman told the board October 14, 2021 would now be a student instructional day. October 15, 2021 will be a teacher workday and march 11, 2022 will be a teacher professional day. The changes do not affect the total instructional hours for the school year.

Motion: Warner X Second: Duffy X Chapin X Reavling-Cobb X

e) Transfer to Sick Leave from Previous Employer- Fiscal Officer Gladman told the board a teacher hired in July wants to bring 16.25 days of sick leave from their previous position. Gladman noted the leave does not cost the school, but means the old leave must be used first if needed, and will not be paid out if the employee leaves. Situations are considered on a case-by-case basis and have been approved in the past.

Motion: Warner X Second: Reavling-Cobb X Chapin X Duffy X

7) PUBLIC COMMENT PERIOD-No requests to speak

8) ***CLOSING***

a) **Next meeting:** Due to a schedule conflict, the Board of Trustees will reconvene on Thursday October 28, 2021 at 6:00pm.

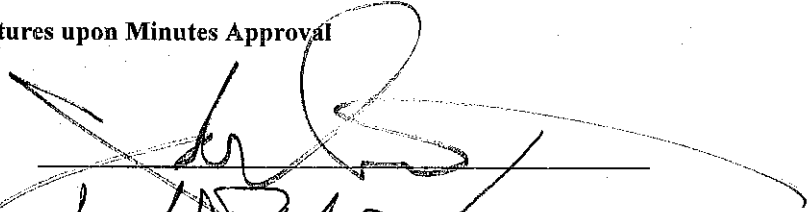
Motion: Warner X Second: Reavling-Cobb X Chapin X Duffy X

b) **Adjournment-** It is recommended that the Board of Trustees adjourn.

Motion: Chapin X Second: Duffy X Warner X Second: Reavling-Cobb X

Board Member Signatures upon Minutes Approval

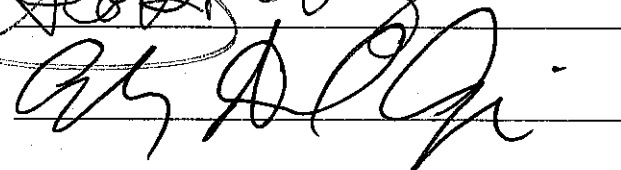
Jason Warner

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is highly cursive and appears to be 'J. Warner'.

Scott Duffy

A handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to be 'Scott Duffy'.

Sherry Chapin

A handwritten signature in black ink, written over a horizontal line. The signature is cursive and appears to be 'Sherry Chapin'.

Kelli Reavling-Cobb

Eric Yitz Frank
