

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Thursday August 11, 2022

OPENING OF MEETING

ATTENDEES:

**Board President Jason Warner
Vice President Kelli Reavling-Cobb
Secretary Sherry Chapin
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman
Sponsor Sophia Speelman**

1) *WELCOME*

2) *ANNUAL MEETING OF THE BOARD OF DIRECTORS*

a) Election of Officers

i) President-Sherry Chapin nominated Jason Warner to again serve as president. Warner noted he would be transitioning off of the board but is willing to serve as president for another year.
Motion: Chapin X Second: Reavling-Cobb X Warner-Abstention

ii) Vice-President-Sherry Chapin nominated Kelli Reavling Cobb to serve as vice-president.
Motion: Chapin X Second: Warner X Reavling-Cobb X

iii) Secretary-Kelli Reavling-Cobb nominated Sherry Chapin to serve as secretary.
Motion: Reavling-Cobb X Second: Warner X Chapin X

b) Committee Appointments-All committee appointment remain the same
Finance-Warner, Duffy
Curriculum and Accountability-Reavling-Cobb, Chapin
Legal-Warner, Frank

c) Oaths of Office-Each elected officer took their oath of office.

d) Governing Authority Member Annual Disclosures, Eligibility and Statutory Conflicts of Interest-Warner, Chapin and Reavling Cobb submitted documents to the Fiscal Officer.

3) *REGULAR AGENDA*

a) Board Agenda Approval

Motion: Warner X Second: Chapin X Reavling-Cobb X

b) Minutes Approval, Last Regular Meeting

Motion: Chapin X Second: Reavling-Cobb X Warner X

4) *STANDING COMMITTEE REPORTS*

- a) **Finance Committee**-No committee meeting. Fiscal Officer Johanna Gladman reported to the board. Questions were asked, Gladman answered.
 - i) **Monthly Bank Reconciliation & Reports- June 2022**-\$460,000 General Fund balance
Motion: Warner X Second: Chapin X Reavling-Cobb X
 - ii) **Monthly Bank Reconciliation & Reports- July 2022**-\$861,000 General Fund balance
Motion: Warner X Second: Chapin X Reavling-Cobb X
 - iii) **Credit Card Activity and Board Attestation-June 2022**
Motion: Warner X Second: Reavling-Cobb X Chapin X
 - iv) **Credit Card Activity and Board Attestation-July 2022**
Motion: Warner X Second: Chapin X Reavling-Cobb X
- b) **Curriculum and Accountability**-Next meeting September 19, 2022 5:30pm

5) *FINANCE RELATED ITEMS*

- a) **FY23 Permanent Appropriations Budget**-Fiscal Officer Johanna Gladman presented FY23 permanent Appropriations. Revenues are based on full-time enrollment (FTE) of 218.35. Based on lower enrollment, we are budgeting a \$192,000 deficit for the year which will result in a projected cash balance \$352,132. This balance includes restricted Student Wellness funds. True projected unrestricted funds are \$270,357. The superintendent continues to work to fill posts to increase revenue. OCS also has ESSER Funds (Elementary and Secondary School Emergency Relief Funds) to address ongoing student needs that arose from COVID. Fiscal Officer Gladman and Superintendent Kronewetter are working to identify how to spend the ESSER funds within grant limitations and still meet the requirements for maintenance of effort.
Motion: Chapin X Second: Reavling-Cobb X Warner X
- b) **Asset Disposals through June 30, 2022**- Asset disposal items include two old laptops (2672, 2857), two Promethean boards (2680, 2690) and one iPad (2770)
Motion: Warner X Second: Chapin X Reavling-Cobb X
- c) **Then and Now P.O. No. 1972**-\$1349 was owed to Rea and Associates for their audit work.
Motion: Warner X Second: Chapin X Reavling-Cobb X
- d) **FY21 Audit Update**- Fiscal Officer Johanna Gladman ensured everyone received the final FY21 audit that was issued by the Auditor of State. The final audit included a finding for recovery against former HR Director Melodie McVey.

6) *ADMINISTRATION ITEMS AND UPDATES*

- a) **Monthly Residency Verification Update**-Superintendent Heather Kronewetter told the board all August verifications were valid. Annual validations began in July.
- b) **One Plan/School Improvement Plan Update**-Superintendent Heather Kronewetter told the board that the plan was approved by ODE.
- c) **Summer Student Contracts**-Superintendent Heather Kronewetter told the board there were two late sign-ups.
Motion: Warner X Second: Chapin X Reavling-Cobb X

- d) **RFP Bids and Decisions**-The RFP included speech, OT, and psych services. There was one response. Superintendent Kronewetter noted the contract has a 2% cost increase.
- e) **Related Services Contract**-The contract total is \$210,000.
Motion: Warner X Second: Reavling-Cobb X Chapin-Abstention
- f) **Education Services (Placed out) Contract**-There is no increase in contract cost. The total is \$4,227,583.
Motion: Warner X Second: Chapin X Reavling-Cobb X
- g) **Per Credit Hour Contract**-The contract is not to exceed \$33,000.
Motion: Warner X Second: Reavling-Cobb X Chapin X
- h) **Affidavit for Criminal Background Checks**-All checks completed
Motion: Warner X Second: Reavling-Cobb X Chapin X
- i) **Request of Sick Leave Accrual for New Hire**-The OCS balance reinstated is 27.627 hours. There is no fiscal impact for OCS.
Motion: Warner X Second: Reavling-Cobb X Chapin X
- j) **Updated School Handbook for Students**-Superintendent Heather Kronewetter told the board legal counsel Brian DeSantis reviewed the handbook to make sure it aligns with current policies.
Motion: Warner X Second: Reavling-Cobb X Chapin X
- k) **Updated Handbook for Staff**
Motion: Warner X Second: Chapin X Reavling-Cobb X
- l) **Quarterly Credit Card Report**-Superintendent Heather Kronewetter told the board that a new card was issued. The card limit is \$10,000
- m) **Policy Updates**
 - i) Complaint about Fellow Employees (1.22)
Motion: Warner X Second: Chapin X Reavling-Cobb X
 - ii) Inventory and Disposal of Equipment Obtained w/Federal Funds (8.28)
Motion: Warner X Second: Chapin X Reavling-Cobb X

AGENDA AMENDED TO INCLUDE ITEM N-ANNUAL REVIEW OF ACADEMIC PREVENTION AND INTERVENTION SERVICES POLICY (7.16)

Motion: Warner X Second: Chapin X Reavling-Cobb X

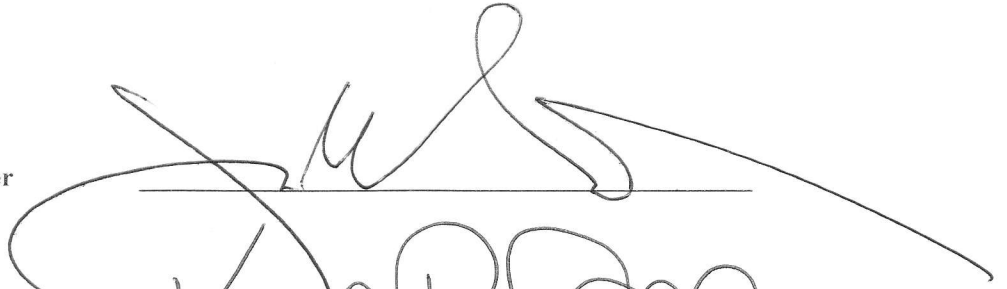
- n) **Annual Review of Academic Prevention and Intervention Services Policy**-The policy was reviewed with no changes made.
Motion: Warner X Second: Chapin X Reavling-Cobb X
- 7) **SPONSOR ISSUES AND UPDATES**-Sponsor Sophia Speelman told the board that the Attorney General's Sunshine Law training is required for board members and noted links were emailed for training sign-ups. The Opening Assurances meeting was August 1st and went really well.
- 8) **PUBLIC COMMENT PERIOD**-No requests to speak

9) **CLOSING**

- a) **Next meeting:** It is recommended that the Board of Trustees reconvene on Wednesday September 28, 2022 at 6:00pm.
- b) **Adjournment-** It is recommended that the Board of Trustees adjourn.
Motion: Chapin X Second: Reavling-Cobb X Warner X

Board Member Signatures upon Minutes Approval

Jason Warner

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Kelli Reavling-Cobb

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Sherry Chapin

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Scott Duffy

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Eric Yitz Frank

A horizontal line for a signature.