

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Thursday July 22, 2021

OPENING OF MEETING

ATTENDEES:

**Board President Jason Warner
Board Trustee Kelli Reavling-Cobb
Board Trustee Scott Duffy
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman
Sponsor Sophie Speelman**

1) *WELCOME*

a) Board Agenda Approval

Motion: Warner Second: Reavling-Cobb
Warner Y; Reavling-Cobb Y; Duffy Y

b) Motion to Amend Draft Minutes for the June 17, 2021 Regular Meeting

Warner motioned to amend #3 to properly reflect the actual language used in the motion for executive session for imminent court action.

Motion: Warner Second: Duffy
Warner Y; Reavling-Cobb Y; Duffy Y

c) Motion to approve Minutes for the June 17, 2021 Regular Meeting as amended

Motion: Warner Second: Duffy
Warner Y; Reavling-Cobb Y; Duffy Y

2) *STANDING COMMITTEE REPORTS*

a) Finance Committee

i) Monthly Bank Reconciliation & Reports- June 2021

Motion: Warner Second: Duffy
Warner Y; Reavling-Cobb Y; Duffy Y

ii) Monthly Report of Credit Card Activity & Board Attestation-June 2021

Motion: Warner Second: Duffy
Warner Y; Reavling-Cobb Y; Duffy Y

b) Curriculum and Accountability-Report-

Next Meeting August 9, 2021 at 5:00 PM

3) *FINANCE RELATED ITEMS*

a) FY22 Temporary Appropriations Revision 1

Motion: Warner Second: Duffy

Johanna Gladman explained the corrections/additions for supplies, capital outlay, exact carryover encumbrances, and grant adjustments

Warner Y; Reavling-Cobb Y; Duffy Y

4) EXECUTIVE SESSION TO DISCUSS IMMINENT COURT ACTION

- a) Jason Warner moved to enter executive session for the purpose of a conference with an attorney for the Governing Authority concerning disputes involving the public body that are the subject of imminent court action.” In this Executive Session, I am inviting our Attorney Brian DeSantis as well as Superintendent Heather Kronewetter and Fiscal Officer Johanna Gladman.

Motion: Warner Second: Reavling-Cobb
Roll Call Vote – Warner Y; Reavling-Cobb – Y; Duffy – Y

Jason Warner moved to exit executive session.
Motion: Warner Second: Reavling-Cobb
Roll Call Vote – Warner Y; Reavling-Cobb – Y; Duffy – Y

b) AMEND AGENDA

Jason Warner moved to amend the agenda to replace item 5 with Discussion Related to Identity Theft Protection and re-number all following agenda items 6-9

Motion: Warner Second: Reavling-Cobb
Warner Y; Reavling-Cobb Y; Duffy – Y

5) DISCUSSION RELATED TO IDENTIFY THEFT PROTECTION

- a) Jason Warner moved for the Board to authorize the Superintendent and Fiscal Officer to notify employees, dependents, and former employees that have had personally identifiable information exposed and for the school to offer up to \$20 per month per person up to two years in identity theft protection services up to \$20,000 total.

Motion: Warner Second: Duffy
Warner Y; Reavling-Cobb Y; Duffy Y

- b) Jason Warner moved for the Board to authorize the Superintendent and Fiscal Officer to reach out to our insurance agent to acquire information about potential coverage and specific details about potential claim.

Motion: Warner Second: Reavling-Cobb
Warner Y; Reavling-Cobb Y; Duffy Y

6) ADMINISTRATION ITEMS AND UPDATES

- a) Monthly Residency Verification – Superintendent reported all verifications were valid and we are in process of annual update for all enrolled students.
- b) School Improvement Plan Update – no changes to SIP. Superintendent did note that the CCIP for FY 22 was completed by June 30 and is now aligned with SIP and One Needs Assessment. Our major goals are still ELA and Math.
- c) Quarterly Credit Report for 2021 – Q1 and Q2 – Superintendent presented the quarterly reports. There has been no change in possession of card, credit limit, expiration date, etc. Board reviewed and Jason Warner motioned to approve.
Motion: Warner Second: Duffy
Warner Y; Reavling-Cobb Y; Duffy – Y
- d) Technology Services Contract – Superintendent presented contract for period if 8/1/21 – 7/31/23. Bids were sought from 10 vendors. We received 2 bids. One for over \$5,000 per month and the other from CCDE, our current provider, for \$2,750 per month (an increase of \$250 per month for prior contract). Warner motioned to approve.
Motion: Warner Second: Reavling-Cobb
Warner Y; Reavling-Cobb Y; Duffy Y
- e) 2021-2022 Employee Handbook – Superintendent presented handbook for approval. Board members were sent a summary of changes (the majority of which were needed due to policy updates). Warner motioned to approve.
Motion: Warner Second: Duffy

Warner Y; Reavling-Cobb Y; Duffy Y

- f) Policy Update – Superintendent Kronewetter presented an updated policy 6.45 Restraint & Seclusion with updates required by law. Warner motioned to approve.
Motion: Warner Second: Reavling-Cobb
Warner Y; Reavling-Cobb Y; Duffy Y
- g) RFP update
Bids were sought from 10 different vendors for related services for 2021-2022. Only one bid was received. The contract for these services will be presented at the August meeting.

7) ***SPONSOR ISSUES AND UPDATES***

Sophia recommends all administrative staff and board members keep up with communication right now. There have been so many changes in the law and funding that require attention.

Sponsor Spaulman

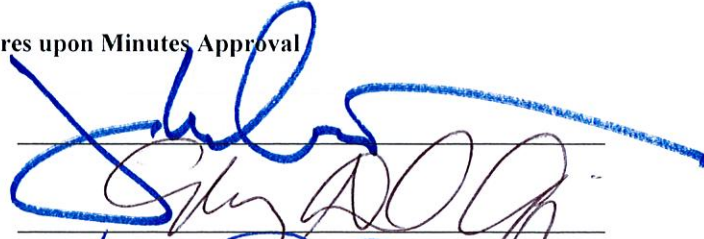
8) ***PUBLIC COMMENT PERIOD – no requests to speak***

9) ***CLOSING***


- a) **Next meeting:** Jason Warner moved to convene the Board of Trustees on Tuesday, August 17, 2021 at 6:00 pm with finance committee meeting at 5:15 pm.
Motion: Warner Second: Reavling-Cobb
Warner Y; Reavling-Cobb Y; Duffy Y
- b) **Adjournment-** It is recommended that the Board of Trustees adjourn
Motion: Reavling-Cobb Second: Warner
Warner Y; Reavling-Cobb Y; Duffy Y

Board Member Signatures upon Minutes Approval

Jason Warner



Sherry Chapin



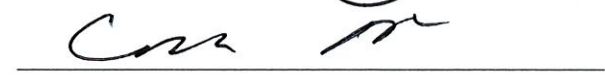
Kelli Reavling-Cobb



Scott Duffy



Eric Frank



APPROVED
DATE: 11/15/2017
BY: [Signature]