

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Meeting was conducted via Zoom

Wednesday June 22, 2022

OPENING OF MEETING

ATTENDEES:

**Board President Jason Warner
Board Vice President Scott Duffy
Secretary Sherry Chapin
Board Trustee Kelli Reavling-Cobb
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman
Sponsor Sophia Speelman
The Public**

1) *WELCOME*

a) Board Agenda Approval

Motion: Warner X Second: Chapin X Duffy X

b) Minutes Approval, Last Regular Meeting

Motion: Chapin X Second: Duffy Warner X

2) *STANDING COMMITTEE REPORTS*

a) Finance Committee

- i) Monthly Bank Reconciliation & Reports- May 2022-** Jason Warner recommended that the board approve the May Monthly Bank Reconciliation & Reports

Motion: Warner X Second: Chapin X Duffy X

(Kelli Reavling-Cobb arrived)

- ii) Monthly Report of Credit Card Activity & Board Attestation-May 2022**

Motion: Warner X Second: Chapin X Reavling-Cobb X Duffy X

b) Curriculum and Accountability

- i) Superintendent Evaluation and Salary Adjustment-**Kelli Reavling-Cobb told the board the Committee completed Superintendent Heather Kronewetter's evaluation. Due to her excellent performance and achievements, including work on the school's assessment and internal tracking system, the committee recommended a 4% salary increase.

Motion: Reavling Cobb X Second: Chapin X Warner X Duffy X

- ii) Next Meeting-August 15, 2022 5:30pm**

3) *FINANCE RELATED ITEMS*

- a) FY23 Temporary Appropriations-**Fiscal Officer Johanna Gladman told the board that the appropriations cover expenses from July 1 to August 15, 2022. Enrollment and projected costs are computed from last year.

Motion: Warner X Second: Duffy X Chapin X Reavling-Cobb X

- b) Fiscal Officer Evaluation and Salary Adjustment-Jason Warner told the board that the Finance Committee completed Fiscal Officer Johanna Gladman's evaluation. Due to her outstanding work in keeping everyone aware of the school's financial status and promptly resolving issues, the committee recommended a 4% salary increase.

Motion: Jason Warner X Second: Reavling-Cobb X Chapin X Duffy X

4) ADMINISTRATION ITEMS AND UPDATES

- a) Monthly Residency Verification Update-Superintendent Kronewetter told the board all verification checks for May were valid. The board reviewed the verifications.
- b) One Plan/School Improvement Plan Update-Superintendent Kronewetter told the board that there were two suggested edits in the internal tracking system and it will be ready after technical glitches are resolved. Lead teachers will continue working on developing math goals and assessments.
- c) FY23 Facility Lease Agreement- Superintendent Kronewetter told the board the school's conducts a market analysis every two years. This year's analysis came back at a rate of \$22/sq ft. She noted the lessor requested a 2% increase for \$26.92 sq ft. When considering services included in the lease like cleaning, building and outside maintenance, and access to a total of 16,611 sq ft, the true cost averages to \$14.68/sq ft. The contract also includes a 2% discount for payment in full.
Motion: Warner X Second: Chapin X Reavling-Cobb X Duffy X
- c) FY23 Support Services Contract- Superintendent Kronewetter told the board that there is no increase in cost with a 2% discount for payment in full. Total cost \$88,608.
Motion: Warner X Second: Duffy X Chapin X Reavling-Cobb X
- d) Notice of RFP for Related Services- Superintendent Kronewetter told the board that the RFP is required every year by the Medicaid in Schools program. RFPs are due July 24, 2022 at 4pm.
- e) Policy Update- 3:19 Work Hours and Emergency Leave Without Pay-Superintendent Kronewetter told the board that the update clarifies expectations and eliminates frivolous reasons for leave. Leave without pay is subject to the head administrator's approval.
Motion: Warner X Second: Chapin X Reavling-Cobb X Duffy X

- 5) **BOARD RESOLUTION REGARDING SUB. HB 99**-Jason Warner told the board that due to the nature of OCS' Special Needs student body and the work that teachers must already do to serve the students, the school would not have armed teachers.

Motion: Warner X Second: Reavling-Cobb X Chapin X Duffy X

- 6) **SPONSOR ISSUES AND UPDATES**-Sponsor Sophia Speelman told the board that in July two schools would be selected for onsite visits As part of the Sponsor Evaluation's academic component, official results will come in the fall. The ESC Leadership Retreat is August 4th and 5th including a virtual option. Registration is open. Opening Assurances for the 22/23 school year will be scheduled. In closing, Speelman praised the exemplary work of Superintendent Heather Kronewetter and Fiscal Officer Johanna Gladman, noting that their work is used as examples for other schools.

- 7) **PUBLIC COMMENT PERIOD**-No requests to speak

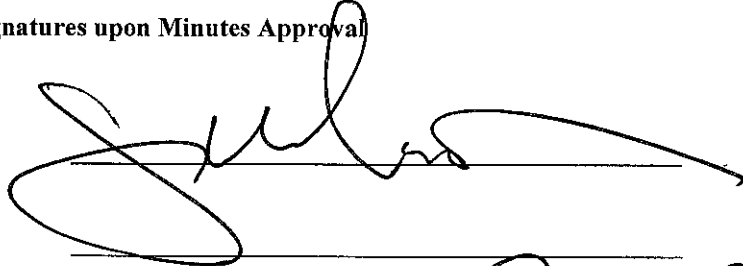
- 8) **CLOSING** (Reavling-Cobb had to leave early)

- a) **Next meeting:** Due to scheduling conflicts, the Board of Trustees will reconvene for their annual meeting and election of officers on Thursday August 11, 2022 at 6:00pm.
Motion: Warner X Second: Chapin X Duffy X

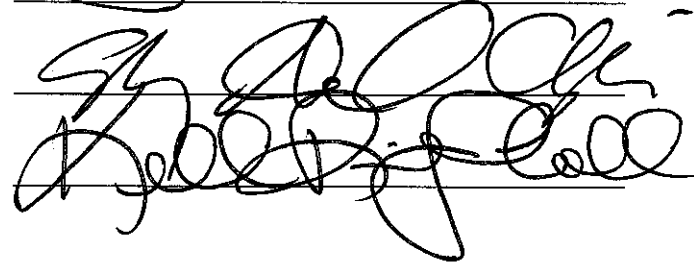
- b) **Adjournment-** It is recommended that the Board of Trustees adjourn.
Motion: Chapin X Second: Duffy Warner X

Board Member Signatures upon Minutes Approval

Jason Warner

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Scott Duffy

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is highly cursive and appears to be 'Scott Duffy'.

Sherry Chapin

Kelli Reavling-Cobb

Eric Yitz Frank

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