

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Wednesday May 25, 2022

**OPENING OF MEETING
ATTENDEES:**

**Board President Jason Warner
Board Vice President Scott Duffy
Secretary Sherry Chapin
Board Trustee Eric Yitz Frank
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman
Sponsor Jim Marion**

1) WELCOME

a) Board Agenda Approval

Motion: Warner X Second: Frank X Chapin X

b) Minutes Approval, Last Regular Meeting

Motion: Chapin X Second: Frank X Warner X

2) STANDING COMMITTEE REPORTS

a) Finance Committee

i) Monthly Bank Reconciliation & Reports-April 2022- Jason Warner recommended that the board approve the April Monthly Bank Reconciliation & Reports.

Motion: Warner X Second: Chapin X Frank X

(Duffy arrived)

ii) Monthly Report of Credit Card Activity & Board Attestation-April 2022

Motion: Warner X Second: Frank X Chapin X Duffy X

b) Curriculum and Accountability-Next meeting June 21, 2022 at 5pm

3) FINANCE RELATED ITEMS

a) ARPA/IDEA Funds Public Comment-Fiscal Officer Johanna Gladman told the board the funds weren't included in original appropriations. OCS plans to use these funds for performance bonuses for intervention specialists performing at the highest level and taking on additional roles and responsibilities, along with the related employer share of STRS and Medicare. The funds total \$9821. No public present for comment.

b) FY22 Permanent Appropriations Budget, Revision No 3-Fiscal Officer Gladman told the board the revision is needed in order to have the most current information for the Five Year Forecast.

The revision includes \$13,000 less in Purchased Services.

Motion: Warner X Second: Frank X Chapin X Duffy X

c) Five Year Forecast-Fiscal Officer Gladman told the board the Five Year Forecast is required by the state, and intended to see any upcoming big changes as well as avoid major financial issues. She noted the difficulty of projections, based on FTE (Full Time Enrollment). OCS has no ability to control or increase revenue except for additional enrollment which would also increase costs. FY22 and FY23 are more predictable because the state's biennial budget is finalized. FY24, FY25 and FY26 are significantly harder to predict. Assumptions used in the development of the estimates for each fiscal year help the reader of the forecast understand specific line items.

All five years of the forecast end with a positive cash balance.

Motion: Warner X Second: Frank X Chapin X Duffy X

- 4) **EXECUTIVE SESSION**-Jason Warner moved to go into executive session for discussion of an employment matter. Superintendent Heather Kronewetter and Fiscal Officer Johanna Gladman were invited to participate.
Motion to enter executive session.
Motion: Warner X Second: Frank X Chapin X Duffy X
Motion to leave executive session.
Motion: Warner X Second: Frank X Chapin X Duffy X
- 5) **ADMINISTRATION ITEMS AND UPDATES-**
 - a) Monthly Residency Verification Update-Superintendent Heather Kronewetter told the board all verifications are valid.
 - b) One Plan Update- Superintendent Kronewetter told the board there are no additional updates. OCS is still waiting for the ODE Review Board.
 - c) Credit Card Quarterly Report-Q1 of 2022- Superintendent Kronewetter told the board the credit limit increased from \$5000 to \$10,000. The board reviewed the report.
 - d) Student Wellness Contract-Superintendent Kronewetter told the board that the funds would be used for extended care during the summer. About 10 students will participate for needed support
Motion: Warner X Second: Frank X Chapin X Duffy X
 - e) Summer Services Contract- Superintendent Kronewetter told the board that the contract includes an internship program and summer camp.
Motion: Warner X Second: Frank X Chapin X Duffy X
 - f) Graduation Update- Superintendent Kronewetter told the board that four OCS/OCS students would be graduating.
 - g) Work Hours and Emergency Leave Without Pay-tabled
- 6) **SPONSOR ISSUES AND UPDATES**-Sponsor Jim Marion told the board that the ESC continues to monitor enrollment. He noted the Spring Site Visit was successful. Stakeholder feedback included staff feeling supported by leadership and appreciating the school. Staff would like additional recognition for work. Parents are very positive about the school, and noted they would like to have an open house and more exploration of career transitions. A workshop with the FRECKLE program to develop MATH goals and assessments went well. Annual board training is August 4th and 5th. Contract renewal begins fall of 2023.
- 7) **PUBLIC COMMENT PERIOD**-No requests to speak
- 8) **CLOSING**
 - a) **Next meeting:** It is recommended that the Board of Trustees reconvene via Zoom on Wednesday June 22, 2022 at 6:00pm.
 - b) **Adjournment-** It is recommended that the Board of Trustees adjourn.
Motion: Frank X Second: Chapin X Warner X Duffy X

Board Member Signatures upon Minutes Approval

Jason Warner

JASON WARNER gmg

Scott Duffy

Scott Duffy gmg

Sherry Chapin

Sherry Chapin gmg

Kelli Reavling-Cobb

Eric Yitz Frank
