

**OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING**

**Wednesday May 22 2024**

**OPENING OF MEETING**

**ATTENDEES:**

**Board President Marla Oppenheimer  
Board Vice President Kevin Bacon  
Secretary Sherry Chapin  
Board Trustee Scott Duffy  
Board Trustee Carrie Beare  
Superintendent Heather Kronewetter  
Fiscal Officer Johanna Gladman**

**1) *WELCOME***

**a) Board Agenda Approval**

Motion: Oppenheimer X Second: Chapin X Bacon X Duffy X

**b) Minutes Approval, Last Regular Meeting (April 2024)**

Motion: Oppenheimer X Second: Chapin X Bacon X Duffy X

**2) *NEW BOARD MEMBER INTERVIEW-CARRIE BEARE***

**a) Interview-**Based on Carrie Beare's previous meeting attendance, questionnaire response and interest in serving as a trustee, board members asked questions and Beare answered

**b) Vote-**

Nomination-Sherry Chapin

Second- Kevin Bacon

Votes to Approve Oppenheimer X Chapin X Bacon X Duffy X

**c) Oath of Office-**Board President Marla Oppenheimer administered the Oath of Office for Trustee Carrie Beare.

**3) *STANDING COMMITTEE REPORTS***

**a) Finance Committee**

**i) Monthly Bank Reconciliation & Reports- April 2024-** Sherry Chapin recommended that the board approve the reports.

Motion: Chapin X Second: Bacon X Duffy X Oppenheimer X Beare X

**ii) Monthly Report of Credit Card Activity & Board Attestation-April 2024**

Motion: Chapin X Second: Oppenheimer X Bacon X Duffy X Beare X

**iii) Capital Asset Disposals-**

Items for disposal include:

iPad sync trays (4)-2600, 2654, 2656, 2771

iPads (48)-2582, 2609, 2610, 2615, 2616, 2617, 2618, 2627, 2629, 2630, 2637, 2638, 2640, 2641, 2642, 2643, 2645, 2646, 2647, 2648, 2649, 2651, 2662, 2663, 2664, 2665, 2666, 2667,

2668, 2669, 2670, 2691, 2692, 2693, 2698, 2701, 2702, 2703, 2704, 2719, 2721, 2722, 2725  
2726, 2729, 2730, 2734, 2737  
(Capital Asset Disposals-Items for disposal cont.)

Laptops (5)-2711, 2714, 2715, 2749, 2762

Prometheans (3)-2732, 2733, 2764

Macbook (1)-2626

Motion: Chapin X Second: Duffy X Oppenheimer X Bacon X Beare X

b) **Legal Committee**-No report

c) **Curriculum and Accountability Committee**-No report. Next meeting June 4, 2024 at 11:30am.

#### 4) **FINANCE RELATED ITEMS**

a) **OCS FY 24 Permanent Appropriations Revision 2**-Johanna Gladman told the board that the projected cash balance for the end of June will be \$45,000 less than projected in October due to changes in enrollment. She noted the revisions must be as up to date as possible for the Five Year Forecast.

Motion: Chapin X Second: Duffy X Oppenheimer X Bacon X Beare X

b) **OCS Five Year Forecast**-Johanna Gladman told the board that the Five Year Forecast is mandated to be completed every six months, May and October. The first year is the most accurate based on information for the current fiscal year. Subsequent year projections may not be as accurate due to unpredictable factors. The narrative section below summarizes the information submitted. She noted the purpose is to identify any potential problems and to take action now to avert them.

##### Assumptions Narrative Summary (continued)

- FY 24** - Forecasted receipts are foundation payments including base cost & wellness funding, special ed weighted funding, english learner, community school equity supplement, and facilities funding based on current enrolled student FTE of 187.46; FY 23 foundation corrections; FY 23 catastrophic funding; and other projected receipts including casino activity, donations, interest, miscellaneous, Medicaid in Schools reimbursements, and federal grants (IDEA-B, Title I-A, Title I Supplemental, and ARP ESSER State Activity Award); Forecasted disbursements are based on appropriations for current year.
- FY 25** - Foundation payments with no increase (base cost, wellness, special ed weighted funding (excluding holdback), english learners, community school equity supplement, and facilities funding based on FTE of 187. Also includes FY 24 catastrophic cost reimbursement; Casino receipts increasing to \$13,500; Federal grants budgeted based on expected staffing and expenses and including IDEA VI-B, Title I SES, and Title II-A; Medicaid in Schools reimbursements (one year settlement and interim billing); donations of \$850; interest income of \$15,000, miscellaneous receipts of \$200. Disbursements based on: 0% increase in regular salaries for current positions; fringe benefits at 28% of salaries; increases in purchased services using FY 24 plus expected increases/decreases depending on service type and if negotiable; Supplies & materials decrease due to decrease in grant funding and need for supplies; Limited anticipated capital outlay due to acquisition of replacement equipment in FY 23 and FY 24; Other expenditures continuing at same level with anticipated increases.
- FY 26** - Foundation payments include 3% increase in all foundation funding (base cost, wellness, special ed weighted (excluding holdback), english learner, community school equity supplement, and facilities based on FTE of 187. Also includes FY 25 catastrophic cost reimbursement; Casino receipts increasing to \$14,000; Federal grants budgeted based on expected staffing and expenses and including IDEA VI-B, Title I SES, and Title II-A; Medicaid in Schools reimbursements (one year settlement and interim billing); donations of \$850; interest income of \$10,000, miscellaneous receipts of \$200. Disbursements based on: 2% increase in total salaries; fringe benefits at 28% of salaries; increases in purchased services using FY 25 plus expected increases/decreases depending on service type and if negotiable; Supplies & materials decreasing slightly; No anticipated capital outlay due to equipment recently acquired; Other expenditures continuing at same level with anticipated increases.
- FY 27** - Foundation payments with no increase (base cost, wellness, special ed weighted funding (excluding holdback), english learners, community school equity supplement, and facilities funding based on FTE of 187. Also includes FY 26 catastrophic cost funding; Casino receipts of \$14,000; Federal grants budgeted based on expected staffing and expenses and including IDEA VI-B, Title I SES, and Title II-A; Medicaid in Schools reimbursements (one year settlement and interim billing); donations of \$850; interest income of \$7,000, miscellaneous receipts of \$200. Disbursements based on: 2% increase in total salaries; fringe benefits at 28% of salaries; increases in purchased services using FY 26 plus expected increases/decreases depending on service type and if negotiable; Supplies & materials increasing for any new/replacement needs; anticipated capital outlay due to acquisition of replacement equipment in FY 23; Other expenditures continuing at the same level with anticipated increases.
- FY 28** - Foundation payments include 5% increase in all foundation funding (base cost, wellness, special ed weighted (excluding holdback), english learners, community school equity supplement, and facilities based on FTE of 187. Also includes FY 27 catastrophic cost funding; Casino receipts increasing to \$14,500; Federal grants budgeted based on expected staffing and expenses and including IDEA VI-B, Title I SES, and Title II-A; Medicaid in Schools reimbursements (one year settlement and interim billing); donations of \$850; interest income of \$5,000, miscellaneous receipts of \$200. Disbursements based on: 2% increase in total salaries; fringe benefits at 28% of salaries; increases in purchased services using FY 27 plus expected increases/decreases depending on service type and if negotiable; Supplies & materials at same levels as FY 26; No anticipated capital outlay due to replacement of necessary equipment in FY 27; Other expenditures continuing at same level with anticipated increases.

Motion: Chapin X Second: Duffy X Oppenheimer X Bacon X Beare X

5) **ADMINISTRATION ITEMS AND UPDATES**

- a) **Monthly Residency Verification**-Superintendent Heather Kronewetter told the board that all verifications were valid.
- b) **One Plan/School Improvement Plan Update**-No update
- c) **OCS Summer Occupancy Agreement**  
Motion: Chapin X Second: Duffy X Oppenheimer X Bacon X Beare X
- d) **OCS Temporary Lease**-Superintendent Heather Kronewetter told the board the lease is for July, mostly for storage and space for administrative services.  
Motion: Oppenheimer X Second: Duffy X Chapin X Bacon X Beare X
- e) **OCS Summer Service Contract**  
Motion: Duffy X Second: Bacon X Chapin X Oppenheimer X Beare X
- f) **Moving Quote Approval**  
Motion: Oppenheimer X Second: Chapin X Duffy X Bacon X Beare X
- g) **Resolution for Staff Bonuses**-Superintendent Kronewetter told the board the bonuses are funded this year through grant money to be used for retention. Bonuses will be paid June 30<sup>th</sup> 2024 for staff members who sign on to continue with OCS for the next school year.  
Teachers \$2500  
Aides \$1500  
EMIS and Payroll Coordinators \$315  
Motion: Chapin X Second: Duffy X Oppenheimer X Bacon X Beare X
- h) **Parent Survey Results**-Superintendent Heather Kronewetter told the board that the Parent Survey is part of the pre-process for Sponsor contract renewal. Good results earn extra points for the renewal. She shared many great comments and positive feedback and ratings from OCS parents.
- i) **FY24 Student Wellness Contract-Addendum**-Superintendent Heather Kronewetter told the board the addendum covers services outside the regular school day for students in crisis identified by the Wellness Team. The contract covers June through August.  
Motion: Oppenheimer X Second: Duffy X Chapin X Bacon X Beare X
- j) **Record Retention Policy #9.24 Amendment**- Superintendent Heather Kronewetter told the board that a disposal schedule was needed, along with records being identified as paper or electronic. The OCS Records Commission (Heather Kronewetter, Johanna Gladman, Marla Oppenheimer) will be working to decide which records can be disposed.

6) **SPONSOR ISSUES AND UPDATES**-Board members received emailed reports and updates prior to the meeting.

7) **PUBLIC COMMENT PERIOD**-No requests to speak

8) **CLOSING**

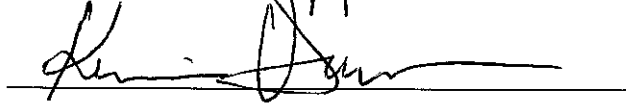
- a) **Next meeting**: It is recommended that the Board of Trustees will reconvene on Wednesday June 26, 2024 at 6:00pm.
- b) **Adjournment**- It is recommended that the Board of Trustees adjourn.  
Motion: Chapin X Second: Beare X Duffy X Oppenheimer X Bacon X

**Board Member Signatures upon Minutes Approval**

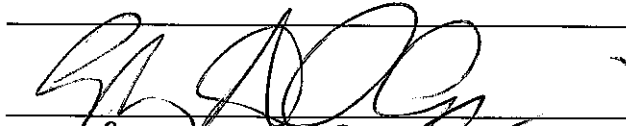
**Marla Oppenheimer**



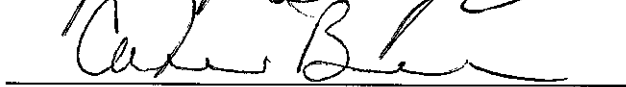
**Kevin Bacon**



**Scott Duffy**



**Sherry Chapin**



**Carrie Beare**



**Eric Yitz Frank**

