

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Wednesday March 27, 2019

OPENING OF MEETING

ATTENDEES:

**Board President Jason Warner
Board Vice President/Secretary Sherry Chapin
Board Trustee Jere Corven
Board Trustee Thad Boggs
Board Trustee Kelli Reavling-Cobb
Board Trustee David Lambert
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman
Sponsor Carrie Trusley**

1) WELCOME

a) Board Agenda Approval

Motion: Chapin X Second: Boggs X Warner X Corven X Reavling-Cobb X Lambert X

b) Minutes Approval, Last Regular Meeting

Motion: Warner X Second: Corven X Chapin X Boggs X Reavling-Cobb X Lambert X

2) STANDING COMMITTEE REPORTS

a) Finance Committee

i) Monthly Bank Reconciliation & Reports- February 2019- Kelli-Reavling-Cobb recommended that the board approve the February Monthly Bank Reconciliation & Reports.

Motion: Reavling-Cobb X Second: Corven X Warner X Boggs X Chapin X Lambert X

ii) Monthly Report of Credit Card Activity & Board Attestation-February 2019

Motion: Reavling-Cobb X Second: Corven X Warner X Boggs X Chapin X Lambert X

b) Curriculum and Accountability

i) Report-Dave Lambert told the board that committee met March 12th. While Mastery Connect still provides some good preliminary information, it is not in effect for all students and the committee members are expecting new data shortly. A preliminary draft of the Superintendent Annual Evaluation will be ready next board meeting with an anticipated recommendation for renewal in May. Lambert noted that he and member Jere Corven will augment the draft with a cover letter, and that staff and students were surveyed to give an overview of day to day operations and how they tie into the superintendent's goals.

ii) Next Meeting April 2, 2019, 4:30pm

3) SPONSOR CONTRACT- Jason Warner deferred to Heather Kronewetter. Kronewetter told the board the OCS attorney reviewed the contract. The contract features significant improvements to make it more favorable for OCS as well as the sponsor. Improvements include a 3 Year renewal offer. The contract goes to the ESC board in April.

Motion: Warner X Second: Corven X Chapin X Boggs X Reavling-Cobb X Lambert X

- 4) **AUDTIOR OF STATE-2018 FISCAL AUDIT**- Kelli-Reavling-Cobb deferred to Fiscal Officer Johanna Gladman. Gladman told the board that due to a clean, issue-free audit report OCS can waive a post-audit conference. Jason Warner noted the clean audit report is due to Gladman's quality work and efforts.

5) **ADMINISTRATION ITEMS AND UPDATES**

- a) Address Verification Policy (Update)- Heather Kronewetter told the board the policy update provides step by step procedures that OCS follows.

Motion: Warner X Second: Chapin X Corven X Boggs X Reavling-Cobb X Lambert X

- b) OCS Monthly Proof of Residency Verification-Reviewed by the board

- c) Suspension and Expulsion Policy (Update) - Heather Kronewetter told the board the policy includes K-3rd and outlines that student work cannot be withheld. It is posted behind the school's front desk and is updated in the Student Handbook.

Motion: Warner X Second: Boggs X Corven X Chapin X Reavling-Cobb X Lambert X

Notice of Intent to Suspend Form - Reviewed by the board

OCS Notice of Emergency Removal Form - Reviewed by the board

OCS Notice of Expulsion Form - Reviewed by the board

OCS Notice of Intent to Expel - Reviewed by the board

OCS Notice of Suspension Form - Reviewed by the board

OCS Notice of Suspension Letter - Reviewed by the board

- d) Records, Retention and Disposal Schedule Policy (Update)- Heather Kronewetter told the board the policy outlines internal procedures for types of media used-electronic as well as paper. She noted community schools like OCS are not required to have records commissions. The Sponsor requires the policy.

Motion: Warner X Second: Lambert X Corven X Boggs X Reavling-Cobb X Chapin X

- 6) **SPONSOR ISSUES AND UPDATES**-Sponsor Carrie Trusely told the board the ESC is glad to have a contract on the way to final approval. The Spring Site Visit and observation March 12th and 15th went well, and included an introduction to ESC Attendance Officer Jim Leaves. Other highlights of the visit include OCS' 100% Epicenter compliance as well as teacher feedback and seeing teachers and students in action. Trusely also discussed Teacher Based Teams and Building Leadership Meetings in alignment with the School Improvement Plan. Trusely closed with saying she would research ESC professional development opportunities that are suitably specifically for OCS.

- 7) **PUBLIC COMMENT PERIOD**-No requests to speak

8) **CLOSING**

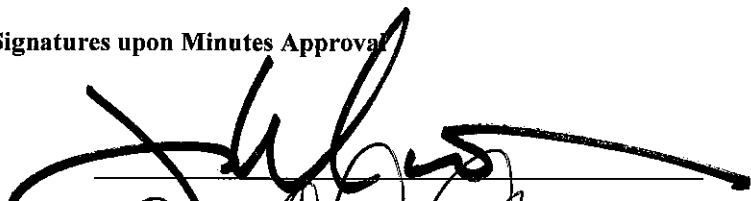
- a) **Next meeting:** It is recommended that the Board of Trustees reconvene on Wednesday April 24, 2019 at 6:00pm.

- b) **Adjournment-** It is recommended that the Board of Trustees adjourn.

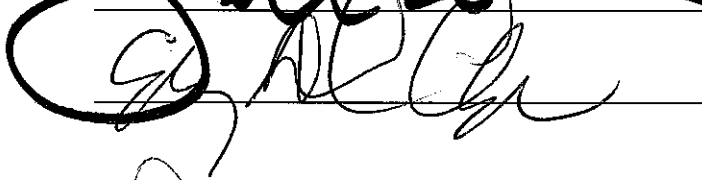
Motion: Lambert X Second: Chapin X Boggs X Corven X Reavling-Cobb X Warner X

Board Member Signatures upon Minutes Approval

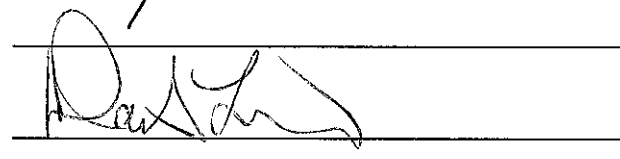
Jason Warner

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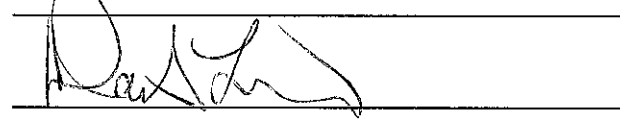
Sherry Chapin

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Jere Corven

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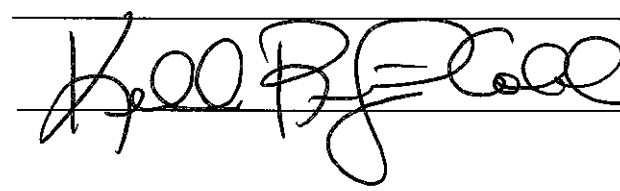
David Lambert

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Thad Boggs

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Kelli Reavling-Cobb

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