

**Oakstone Community School
Finance Committee Minutes
October 28, 2020**

**The meeting was conducted via Zoom Teleconference in accordance w/ Am. Sub.
HB197**

Attendees: Sherry Chapin, OCS Board Vice Chair and Finance Committee Chair
Scott Duffy, OCS Board Member and Finance Committee Member
Johanna Gladman, OCS Fiscal Officer
Heather Kronewetter, OCS Superintendent

The Committee Convened at 5:33 pm with all members of the committee present.

Agenda: Chair Chapin presented the agenda for approval. Chapin moved to approve the agenda, amended with a typo correction in item IV to "2020", second by Kronewetter.

Agenda Approved.

Minutes: Chair Chapin presented the minutes from the previous meeting on September 23, 2020. **Minutes Approved Without Objection.**

Bank Reconciliation: Fiscal Officer Gladman presented the Monthly Bank Reconciliation and Report for September 2020. Members of the committee asked questions and Fiscal Officer Gladman responded.

Board Attestation: Fiscal Officer Gladman presented the Monthly Report of Credit Card Activity and Board Attestation for September 2020. Members of the committee asked questions and Fiscal Officer Gladman responded.

Then & Now PO #1755: Fiscal Officer Gladman presented Then & Now PO #1755 for cleaning supplies and batteries totaling \$9844.40 (META). The PO was needed for services provided by META Solutions and was due to the timing of when the statement was received. Members of the committee asked questions and Fiscal Officer Gladman responded.

FY21 Permanent Appropriations Revision 1- Fiscal Officer Gladman presented the Appropriations Revision 1.

FY21 Annual Budget- Fiscal Officer Gladman presented the Annual Budget, noting the inclusion of PPP funds. Members of the committee asked questions and Fiscal Officer Gladman responded.

Five Year Forecast- Fiscal Officer Gladman presented the Five Year Forecast, noting years 2018-20 were actual numbers and FY 21 to 25 are projected, noting COVID continues to have an impact on the school, and the impact will be felt for awhile. Members of the committee asked questions and Fiscal Officer Gladman responded.

With no other business to come before the committee, the **Committee Adjourned at 6:11 pm.**

Ray
12-10-2020