

**OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING**

**Tuesday August 17, 2021**

**OPENING OF MEETING**

**ATTENDEES:**

**Board President Jason Warner  
Board Vice President Scott Duffy  
Secretary Sherry Chapin  
Board Trustee Kelli Reavling-Cobb  
Board Trustee Eric Yitz Frank  
Superintendent Heather Kronewetter  
Fiscal Officer Johanna Gladman  
Sponsor Sophia Speelman  
The Public**

**1) *WELCOME***

**a) Board Agenda Approval**

Motion: Warner X Second: Chapin X Reavling-Cobb X Duffy X Frank X

**b) Minutes Approval, Last Regular Meeting-**Jason Warner moved to approve. Sherry Chapin then proposed to amend minutes changing item 7 from "Sophia" to "Sponsor Sophia Speelman".

Motion to amend minutes: Warner X Second: Reavling-Cobb X Chapin X Duffy X Frank X

Motion to approve: Warner X Second: Chapin X Reavling-Cobb X Duffy X Frank X

**2) *ANNUAL PUBLIC RECORDS, OPEN MEETING AND ETHICS TRAINING***-Legal counsel Brian DeSantis conducted the annual training for all board members as required by law.

**3) *ANNUAL ETHICS PAPERWORK***-Board members submitted annual paperwork as required by law.

**4) *ELECTION OF OFFICERS***-Eric Frank presided over office elections.

**a) Board President**-Sherry Chapin nominated Jason Warner.

Motion: Chapin X Second: Reavling-Cobb X Duffy X Frank X Warner-Abstained

**b) Board Vice President**-Sherry Chapin nominated Scott Duffy.

Motion: Chapin X Second: Warner X Reavling-Cobb X Frank X Duffy-Abstained

**c) Board Secretary**-Jason Warner nominated Sherry Chapin.

Motion: Warner X Second: Reavling-Cobb X Frank X Duffy X Chapin-Abstained

**5) *COMMITTEE APPOINTMENTS***

**a) Finance**-Chair-Jason Warner, Member-Scott Duffy

**b) Curriculum and Accountability**-Chair-Kelli Reavling-Cobb, Member-Sherry Chapin

**b) Law/Legal Committee**-Chair-Jason Warner, Member-Eric Frank

**6) STANDING COMMITTEE REPORTS**

**a) Finance Committee**

**i) Monthly Bank Reconciliation & Reports- July 2021**

Motion: Warner X Second: Chapin X Reavling-Cobb X Frank X Duffy X

**ii) Monthly Report of Credit Card Activity & Board Attestation-July 2021**

Motion: Warner X Second: Frank X Chapin X Reavling-Cobb X Duffy X

- b) Curriculum and Accountability-Report-Kelli Reavling-Cobb told the board that Superintendent Kronewetter spoke on continued progress with the Internal Tracking System. ELA will be implemented this school year. Opening Assurances went well, everything is in place for the new school year. Superintendent Kronewetter noted the need to hire additional Intervention Specialists.**

**7) EXECUTIVE SESSION TO DISCUSS IMPENDING LEGAL MATTER**

- a) Jason Warner moved to enter executive session. Warner stated, "for the purpose of a conference with an attorney for the Governing Authority concerning disputes involving the public body that are the subject of imminent court action. In this executive session, I am inviting our attorney Brian DeSantis, Superintendent Heather Kronewetter, and Fiscal Officer Johanna Gladman."**

Motion: Warner X Second: Chapin X Reavling-Cobb X Frank X Duffy X

- b) Jason Warner moved to exit executive session.**

Motion: Warner X Second: Frank X Chapin X Reavling-Cobb X Duffy X

**8) FINANCE RELATED ITEMS**

- a) FY2022 Permanent Appropriations- Fiscal Officer Johanna Gladman told the board that the numbers are based on a 228.37 FTE (Full time Enrollment) compared to 248 last year. October numbers will include base cost for each community school and a Special needs weighted cost per student. Changes include revenue-\$700K less, costs \$350K less, General Fund \$506K. Gladman anticipates an improved situation due to conservative fiscal management and potential increase in enrollment.**

Motion: Warner X Second: Frank X Chapin X Reavling-Cobb X Duffy X

- b) Asset Disposal- Fiscal Officer Johanna Gladman told the board that the disposed assets are two MacBooks (2620, 2625), four IMacs (2682, 2683, 2684, 2685), and one laptop (2636).**

Motion: Warner X Second: Duffy X Frank X Chapin X Reavling-Cobb X

- c) Then & Now PO #1862- Fiscal Officer Johanna Gladman told the board that the PO was for TCI Professional Development.**

Motion: Warner X Second: Chapin X Frank X Reavling-Cobb X Duffy X

- d) Then & Now PO #1867- Fiscal Officer Johanna Gladman told the board that the PO was for WIX and the OakstoneCS.net website.**

Motion: Warner X Second: Frank X Chapin X Reavling-Cobb X Duffy X

- e) Meal Reimbursement- Fiscal Officer Johanna Gladman deferred to Superintendent Heather Kronewetter. Superintendent Kronewetter told the board an employee attended out of town training, and overspent the meal allowance by \$251.66. However, the employee was not informed beforehand of the allowance amounts, and no alcohol is included in the amount. Whether or not to reimburse the employee is up to the board. Scott Duffy motioned for Johanna Gladman to create a Then & Now PO to reimburse the employee.**

Motion: Duffy X Second: Chapin X Warner No Frank X Reavling-Cobb X

- 9) a) Monthly Residency Verification Update-Superintendent Heather Kronewetter told the board all verifications were valid.
- b) School Improvement Plan Update- Superintendent Heather Kronewetter told the board work continues with Teacher Clarity Learning Intentions for classrooms. The Internal Tracking System for ELA is being implemented this school year, with work for Math Standards underway to be implemented for next school year.
- c) Student Handbook Approval  
Motion: Warner X Second: Chapin X Frank X Reavling-Cobb X Duffy X
- d) Annual Review of Policy No. 716-Academic Prevention Intervention  
Motion: Warner X Second: Chapin X Frank X Reavling-Cobb X Duffy X
- e) Contract Approval
- i) Placement Contract-Total contract amount is \$4,529,893  
Motion: Warner X Second: Frank X Reavling-Cobb X Duffy-abstention Chapin-abstention
- ii) Per Credit Hour Contract- Superintendent Heather Kronewetter told the board the contract covers 15 students for a maximum of \$35,000.  
Motion: Warner X Second: Frank X Reavling-Cobb X Duffy X Chapin X
- iii) Related Services Contract- Superintendent Heather Kronewetter told the board the contract is up to \$225,000. Only one bid was received.  
Motion: Warner X Second: Frank X Reavling-Cobb X Duffy X Chapin-abstention
- iv) Temporary HR Extension Contract- Superintendent Heather Kronewetter told the board that a new HR director has been hired. The new director will be part time to start and is working with the interim HR service provider for a smooth transition. The contract with the interim provider is at an hourly rate through January.  
Motion: Warner X Second: Chapin X Frank X Reavling-Cobb X Duffy X
- f) Extended Learning Plan-Final Summary- Superintendent Heather Kronewetter told the board that the final total was \$49,675. Twenty-one students were served by CCDE, including seven OCS-OCS students, individually, or in small groups depending on needs.
- g) Affidavit for Criminal Background Check- Superintendent Heather Kronewetter told the board that all background checks are clear.  
Motion: Warner X Second: Chapin X Frank X Reavling-Cobb X Duffy X
- 10) **SPONSOR ISSUES AND UPDATES**-Sponsor Sophia Speelman told the board that the Opening Assurances walk-through on August 10<sup>th</sup> went well. The annual workshop for governing authorities and administrators is on Zoom due to health reasons with COVID. It is scheduled for September 9<sup>th</sup>, 10:30-3pm. Academic meeting follow-ups will take place October through November. Also, Speelman requested everyone complete the needs assessment, and the ESC will continue with information on policy updates and any needed amendments to the Sponsor contract due to the state budget bill.
- 11) **PUBLIC COMMENT PERIOD**-No requests to speak

**12) CLOSING**

**a) Next meeting:** Due to a schedule conflict, the next Board of Trustees meeting is Thursday, September 30, 2021 at 6:00pm.

Motion: Warner X Second: Chapin X Frank X Reavling-Cobb X Duffy X

**b) Adjournment-** It is recommended that the Board of Trustees adjourn.

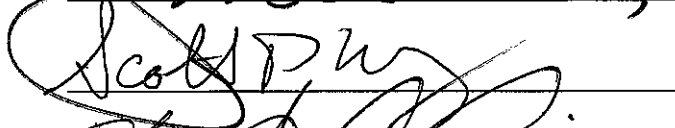
Motion: Duffy X Second: Frank X Warner X Chapin X Reavling-Cobb X

**Board Member Signatures upon Minutes Approval**

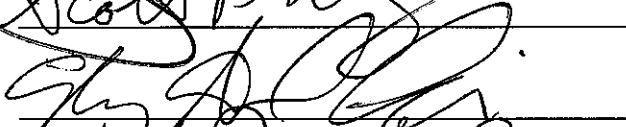
**Jason Warner**

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**Scott Duffy**

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**Sherry Chapin**

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**Kelli Reavling-Cobb**

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**Eric Frank**

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