

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Wednesday February 27, 2019

OPENING OF MEETING

ATTENDEES:

**Board President Jason Warner
Board Vice President/Secretary Sherry Chapin
Board Trustee Jere Corven
Board Trustee Thad Boggs
Board Trustee Kelli Reavling-Cobb
Board Trustee David Lambert
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman
Sponsor Carrie Trusley**

1) WELCOME

- a) Board Agenda Changes**-Jason Warner recommended the following changes to the agenda: under item 5 Administration Items and Updates a) changed to Promotion and Retention of Student Policy and h) Community School Sponsor Contract is added.

Motion: Warner X Second: Lambert X Boggs X Corven X Reavling-Cobb X Chapin X

Board Agenda Approval

Motion: Boggs X Second: Lambert X Warner X Corven X Reavling-Cobb X Chapin X

- b) Minutes Approval, Last Regular Meeting**

Motion: Chapin X Second: Corven X Boggs X Warner X Reavling-Cobb X Lambert X

2) STANDING COMMITTEE REPORTS

- a) Finance Committee**

- i) Monthly Bank Reconciliation & Reports- January 2019-** Kelli-Reavling-Cobb recommended that the board approve the January Bank Reconciliation & Reports.

Motion: Reavling-Cobb X Second: Lambert X Boggs X Warner X Chapin X Corven X

- ii) Monthly Report of Credit Card Activity & Board Attestation-January 2019-** Kelli-Reavling-Cobb recommended that the board review and approve the January Report of Credit Card Activity & Board Attestation

Motion: Reavling-Cobb X Second: Corven X Boggs X Warner X Chapin X Lambert X

- b) Curriculum and Accountability**

- i) Discuss Superintendent Contract-Expires 6/30/19-**Jason Lambert told the board that they will be discussing the Superintendent Evaluation and Contract Renewal in March and expect to have a packet available for board members at the March board meeting. The packet will contain Superintendent Heather Kronewetter's evaluations for the past 3 years.

- ii) Next Meeting-March 11, 2019 4:30PM**

- 3) OCS 2018-19 COMPREHENSIVE PLAN-**Sherry Chapin told the board that the Comprehensive Plan compiles Exhibits 1,2,3 into one document for the current fiscal year. The Plan consists of three sections Education, Governance and Financial. Sponsor Carrie Trusley noted the information is the same as contained in the Sponsor Contract, and is ~~pulled out~~ submitted in a concise format per ODE's instructions. Trusley said the Plan is due before the end of October each year.

Motion: Chapin X Second: Lambert X Boggs X Warner X Reavling-Cobb X Corven X

pulled out and submitted

4) **NEW MEMBER RECRUITMENT**-Jason Warner told the board of a person interested in filling an open non-OCS parent role on the board. Jordann Dillard has a background in communications and she is most recently serving with the Ohio State Bar Foundation (the state bar's charitable arm). Dillard will be attending a future OCS board meeting.

5) **ADMINISTRATION ITEMS AND UPDATES**

a) Promotion and Retention Student Policy(New)-Heather Kronewetter told the board that the policy was originally within the 3rd Grade Reading Guarantee. It is expanded to include all grades per agreement with the Sponsor.

Motion: Warner X Second: Boggs X Lambert X Corven X Reavling-Cobb X Chapin X

b) 2019-20 OCS School Calendar- Heather Kronewetter told the board the calendar is updated to show March 13, 2020 as the end of the third quarter with no school on ~~March 19th and 20th~~ due to conferences. The calendar is 17 days over state requirements for attendance. *attended days*

Motion: Warner X Second: Chapin X Lambert X Corven X Reavling-Cobb X Boggs X

c) Crowdfunding Policy(New)-After discussion and information from Heather Kronewetter and Fiscal Officer Johanna Gladman of the complications and disadvantages of crowdfunding for the district, the board decided to not institute a crowdfunding policy. Instead, material needs would continue to be handled through regular budgeting and planning, and any donations can be made directly to the OCS school district.

d) Attendance/Tuancy Policy (Update)- Heather Kronewetter told the board the policy is more comprehensive and includes parent notification after 120 minutes of absence and establishes Heather Kronewetter as the attendance officer.

Motion: Warner X Second: Boggs X Lambert X Corven X Reavling-Cobb X Chapin X

e) Address Verification Policy (Update)- Heather Kronewetter told the board the policy establishes procedures to meet annual and monthly requirements for verifying student addresses. Verification can be included in the superintendent's report to the board.

Motion to amend policy by striking school and governing authority from the second paragraph:

Motion Warner X Second: Corven X Lambert X Boggs X Reavling-Cobb X Chapin X

Approval

Motion Warner X Second: Corven X Lambert X Boggs X Reavling-Cobb X Chapin X

f) Parental Involvement in Education Policy(Update)- Heather Kronewetter told the board the policy had not been updated since 2011. The policy reflects current best practices, with inclusion of foster parents and establishing Kronewetter as the Parent and Family Coordinator.

Motion Warner X Second: Reavling-Cobb X Lambert X Boggs X Corven X Chapin X

g) Contracts (Rent, HR/Payroll/Technology)-

Rent-After discussion, the board decided that a possible appraisal and market analysis may be revisited in March.

HR/Payroll/Technology-Heather Kronewetter told the board the Contracts would end at the end of the fiscal year and the current providers for HR/Payroll/Technology will not renew. Kronewetter said she would issue an RFP for Technology and requested to use Zip Recruiter to search for someone to handle HR/Payroll on a part-time, 20-hour/week basis.

Motion Warner X Second: Reavling-Cobb X Lambert X Boggs X Corven X Chapin X

Community School Sponsor Contract Update- Kronewetter told the board that the ESC and OCS legal counsels are talking. The OCS board anticipates approving a contract in March, and then the ESC board is expected to approve the contract in April.

6) **SPONSOR ISSUES AND UPDATES**-Carrie Trusley told the board that the ESC has 2 School Court Liaison Officers and that sponsor fees are used for their services to OCS. Any warrants would be done on an as-needed basis. A spring site visit would be scheduled soon. Trusley also advised of a new 5 Year Forecast template in May. She closed with noting that putting the Ohio Means Jobs link on the OCS website to help inform parents is sufficient for meeting ODE requirements.

7) **PUBLIC COMMENT PERIOD**-No requests to speak

8) **CLOSING**

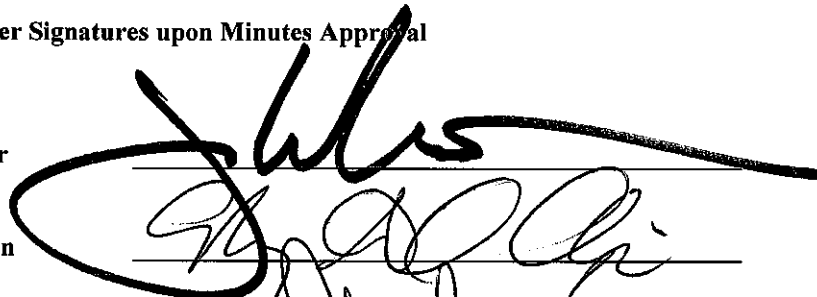
a) **Next meeting:** It is recommended that the Board of Trustees reconvene on Wednesday March 27, 2019 at 6:00pm.

b) **Adjournment-** It is recommended that the Board of Trustees adjourn.

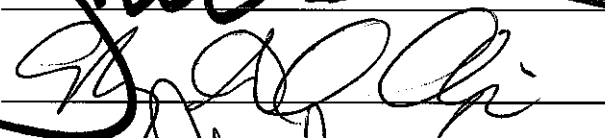
Motion: Chapin X Second: Corven X Boggs X Warner X Reavling-Cobb X Lambert X

Board Member Signatures upon Minutes Approval

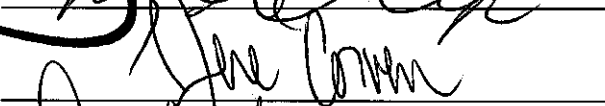
Jason Warner

A large, bold, cursive handwritten signature in black ink, written over a horizontal line.

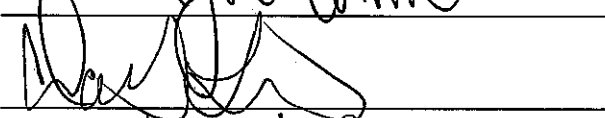
Sherry Chapin

A cursive handwritten signature in black ink, written over a horizontal line.

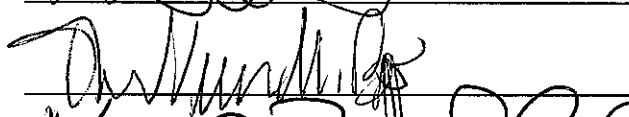
Jere Corven

A cursive handwritten signature in black ink, written over a horizontal line.

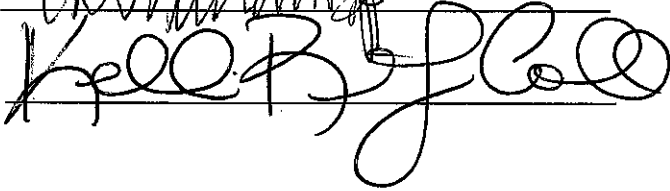
David Lambert

A cursive handwritten signature in black ink, written over a horizontal line.

Thad Boggs

A cursive handwritten signature in black ink, written over a horizontal line.

Kelli Reavling-Cobb

A cursive handwritten signature in black ink, written over a horizontal line.