

**OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING**

**Tuesday March 23, 2021**

**OPENING OF MEETING**

**ATTENDEES:**

**Board President Jason Warner  
Board Vice President/Secretary Sherry Chapin  
Board Trustee Kelli Reavling-Cobb  
Board Trustee Scott Duffy  
Superintendent Heather Kronewetter  
Fiscal Officer Johanna Gladman  
Sponsor Sophie Speelman**

**1) *WELCOME***

**a) Board Agenda Approval**

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

**b) Minutes Approval, Last Regular Meeting- Date amended from Tuesday to Wednesday, 3c \$164**

Motion: Chapin Second: Reavling-Cobb

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

**2) *STANDING COMMITTEE REPORTS***

**a) Finance Committee**

**i) Monthly Bank Reconciliation & Reports- February 2021- Jason Warner recommended that the board approve the February Bank Reconciliation & Reports.**

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

**ii) Monthly Report of Credit Card Activity & Board Attestation-February 2021**

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

**b) Curriculum and Accountability-Report-Kelli Reavling Cobb told the board the committee met March 15<sup>th</sup>. Superintendent Kronewetter gave updates on Professional Development activities, the progress creating an internal tracking system, Extended Learning Plan to help remote students catch up, and a ten point growth scale for students based on Power Standards. The ESC presented a first iteration of the internal tracking system, and Kronewetter and the staff gave feedback, saying it didn't fit OCS needs. Kronewetter anticipates working into the summer to make the system user friendly. The next committee meeting is May 17<sup>th</sup>.**

**3) *FINANCE RELATED ITEMS***

**a) Then and Now P.O. #179-\$177.21 to the third party Administrator for Medicaid in Schools program.**

Motion: Warner Second: Duffy

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

- b) College Credit Plus Update-Fiscal Officer Johanna Gladman told the board that ODE has not reimbursed overpayment yet. Three out of five students paid back the money they owed, and the other two will pay.

#### 4) **ADMINISTRATION ITEMS AND UPDATES**

- a) Monthly Residency Verification Update-Superintendent Kronewetter told the board that all information is current and valid. There was a small issue with verifications missing dates, but this was corrected for future Full Time Enrollment Audits.
- b) School Improvement Plan-Superintendent Kronewetter told the board that Professional Development work with OCS staff and the State Support Team continues in order to increase student performance. The OCS Power Standards align with Teacher Clarity, and are the basis for an upcoming internal tracking system. The system is needed since the state report card is not a good measure of student progress, and we need a better way to track and present student progress to stakeholders. Kronewetter noted she would look at two more internal tracking measure prototypes next week.
- b) Sponsor Contract Amendment-Sponsor Sophia Speelman told the board that due to COVID the amendment would include a one year contract extension to be voted on next month. Annual amendments reflect legislative and Ohio Revised Code changes.
- c) Extended Learning Plan- Superintendent Kronewetter told the board that the governor wanted to Look at how schools were impacted by the COVID shutdowns. OCS is required to submit a plan by April 1, 2021, even though OCS returned to in person learning in August. The plan follows a state template of identifying student needs and how those needs were addressed. She noted the use of Wellness Funds to help students that were most adversely affected.

#### d) Policy Manual Updates

##### i) Chapter 1-

- 1.00 - Mission Statement
- 1.01 - Educational Philosophy, Goals, and Objectives
- 1.02 - School and Board of Trustees Legal Status
- 1.03 - Formulation, Amendment, Dissemination and Update of Policies
- 1.04 - Membership and Election of Board of Trustees
- 1.05 - Major Functions of Board of Trustees
- 1.06 - Authority and Functions of Board Members
- 1.07 - Board Member Conflict of Interest
- 1.08 - Compensation of Board of Trustees Members -
- 1.09 - Officers of the Board of Trustees
- 1.10 - Appointment of the Fiscal Officer
- 1.12 - Evaluation of Fiscal Officer
- 1.14 - Committees
- 1.15 - Board of Trustees Meetings
- 1.16 - Public Participation at Board of Trustees Meetings
- 1.17 - Board of Trustees Conferences, Conventions and Workshops
- 1.18 - Board of Trustees - Staff Communications
- 1.19 - Work Stoppages
- 1.20 - Social Media

Motion: Warner Second: Duffy

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

##### ii) Chapter 2

- 2.00 - Appointment of Head Administrator
- 2.01 - Job Description of Head Administrator
- 2.02 - Evaluation of the Head Administrator
- 2.03 - Employment of Principals and Other Administrators

2.04 - Evaluation of Administrators

2.05 - Administrative Vacations

Motion: Warner Second: Reavling-Cobb

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

iii) Chapter 3

3.00 - Equal Employment Opportunity

3.01 - Verification of Employment Eligibility

3.02 - Criminal Records Check

3.03 - Physical Examination and Tuberculin Screening

3.04 - Family and Medical Leave Act

3.05 - Staff Conduct

3.06 - Staff Participation in Political Activities and Levy Campaigns

3.07 - Professional Staff

3.08 - Democratic-Ethical Principles

3.09 - Alcohol & Drug-Free Schools

3.10 - Alcohol & Drug Abuse Testing Policy for Personnel Performance Safety  
-Sensitive Duties

3.11 - Report of New Hires

3.12 - Staff Gifts

3.13 - Staff Computer, E-Mail, Network, and Internet Use

3.14 - Assault Leave

3.15 - Employee Medical Information

3.16 - Jury Duty

3.17 - Intellectual Property

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

iv) Chapter 4

4.00 - Professional Staff Positions, Recruiting, and Employment

4.01 - Employment of Substitute Teaching Staff

4.02 - Student Teacher Policy

4.03 - Teacher Evaluation Policy

4.05 - Tutoring School Students for Profit

4.06 - Working Remotely

Motion: Warner Second: Duffy

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

v) Chapter 5

5.00 - Employment of Classified Personnel

5.02 - Evaluation of Support Staff (

5.03 - Support Staff Hours and Overtime

Motion: Warner Second: Reavling-Cobb

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

vi) Rescind 4.00 and 4.01

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

vii) Rescind 2.01

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

viii) Chapter 6

6.00 - Compulsory School Attendance

6.01 - Early Entrance to Kindergarten

- 6.02 - Residence Verification and Review
- 6.04 - Students Transferring from State-Approved, Nonpublic Schools
- 6.05 - Homeless Students
- 6.06 - Married and Pregnant Students
- 6.07 - Student Absences and Excuses
- 6.08 - Habitual Truancy Intervention Strategies
- 6.09 - Student Attendance Accounting - Missing Children
- 6.10 - Student Dismissal Precautions and Tardiness
- 6.11 - Withdrawal from School
- 6.14 - Graduation-Diploma Requirements
- 6.15 - Student Records
- 6.17 - Student Discipline
- 6.18 - Code of Student Conduct
- 6.21 - Drug and Alcohol Abuse (Drug-Free Schools) and Anabolic Steroids
- 6.22 - Counterfeit or Look-Alike Drugs
- 6.23 - Hazing
- 6.25 - Anti-Gang Policy

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y

- 5) ***SPONSOR ISSUES AND UPDATES***-Sophia Speelman told the board that a training session on Roles and Responsibilities is scheduled for April 1, 2021 at 1pm. There would be a quick in person site visit from the ESC. Speelman commended OCS on being ahead of the game regarding work being one to collect and show data in a user friendly way. She noted COVID closures left schools struggling with how to quantify student learning and progress regarding requirements and the State Report Card.
- 6) ***PUBLIC COMMENT PERIOD***-No requests to speak
- 7) ***CLOSING***
  - a) **Next meeting:** Due to scheduling conflicts, the Board of Trustees will reconvene on Tuesday April 27, 2021 at 6:00pm.  
Motion: Warner Second: Duffy  
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y
  - b) **Adjournment-** It is recommended that the Board of Trustees adjourn.  
Motion: Chapin Second: Duffy  
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Duffy Y

**Board Member Signatures upon Minutes Approval**

**Jason Warner**      JASON WARNER gms

**Sherry Chapin**      Sherry CHAPIN gms

**Kelli Reavling-Cobb**      Kelli REAVLING-Cobb gms

**Scott Duffy**      Scott DUFFY gms

**Eric Frank**      Eric FRANK gms