

**OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES REGULAR MONTHLY
MEETING**

Wednesday December 10, 2025

OPENING OF MEETING

ATTENDEES:

**Board Vice President Kevin Bacon
Secretary Sherry Chapin
Board Trustee Michelle Williams
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman**

1) WELCOME

a) Board Agenda Approval

Motion: Chapin X Second: Bacon X Williams X

b) Minutes Approval, Last Regular Meeting (October 21, 2025)

Motion: Chapin X Second: Bacon X Williams X

2) STANDING COMMITTEE REPORTS

a) Finance Committee

- i) Monthly Bank Reconciliation & Reports-October 2025-Sherry Chapin recommended that the board approve the reports.

Motion: Chapin X Second: Bacon X Williams X

- ii) Monthly Bank Reconciliation & Reports-November 2025-Sherry Chapin recommended that the board approve the reports.

Motion: Chapin X Second: Williams X Bacon X

- iii) Monthly Report of Credit Card Activity & Board Attestation-October 2025

Motion: Chapin X Second: Bacon X Williams X

- iv) Monthly Report of Credit Card Activity & Board Attestation-October 2025

Motion: Chapin X Second: Bacon X Williams X

b) Legal Committee-No report

- c) Curriculum and Accountability-Report-Michelle Williams told the board that the committee met November 12, 2025. She said that Superintendent Kronewetter submitted goals and competencies and discussion continued on how the different sections are weighted. The next meeting will be in February 2026. gave an overview of the Fall Academic Meeting.**

3) FINANCE RELATED ITEMS

- a) FY2025 Audit-Fiscal Officer Johanna Gladman told the board that OCS had a clean audit with no findings, internal controls or citations needed. Board members had received notice of the clean audit and commended Gladman for her excellent work.**

2) ADMINISTRATION ITEMS AND UPDATES

a) **December Policy Updates**-Superintendent Kronewetter presented the following updates:

- i) 1.04 Membership & Elections of Board of Trustees-includes Oath of Office
- ii) 3.10 Alcohol & Drug Abuse Testing Policy for Personnel Performing Safety Sensitive Duties.
- iii) 6.51 Overdose Reversal Drugs
- iv) 8.07 Purchasing Policies and Procedures
- v) 9.10 Complaints of Sexual Harassment (combining policies 9.10 & 9.11)
- vi) 9.43 Recording of Academic Instruction & Other Services

b) **Resolution to Approve Board Policies**-Superintendent Kronewetter told the board that the amendment included updates to be in compliance with the law.
Motion: Williams X Second: Bacon X Chapin X

c) **Resolution to Approve the Model Emergency Action Plan for the use of an Automated External Defibrillator (AED)**
Motion: Chapin X Second: Williams X Bacon X

d) **Per Credit Contract-Semester 2**
Motion: Williams X Second: Chapin X Bacon x

e) **OCS Credit Card Quarterly Review**-Board members reviewed the quarterly report for Q4 from Superintendent Kronewetter.

3) **SPONSOR ISSUES AND UPDATES**- Superintendent Kronewetter gave the update on behalf of Sophia Speelman. The December 3rd site visit was a great visit, including continual academic growth, and positive feedback from staff and students and their families. The Sponsor APR-Annual Performance Report included high ratings and OCS is meeting obligations in the current contract that runs through June 30, 2027. The Sponsor Contract renewal process begins at the start of the 2026-27 school year.

4) **FISCAL OFFICER CONTRACT-7/1/2026 to 6/30/31**
Motion: Bacon X Second: Williams X Chapin X

5) **FISCAL OFFICER CALENDAR YEAR 2026 VACATION-AWARD 5 ADDITIONAL VACATION DAYS ON JANUARY 1 2026 CONSISTENT WITH NEW CONTRACT**-From 30 to 35 days
Motion: Williams X Second: Chapin X Bacon X

6) **BOARD MEMBER RECRUITMENT AND LEADERSHIP SUCCESSION PLANNING**-Two openings remain on the OCS board. At least one must be a non-OCS parent.

7) **PUBLIC COMMENT PERIOD**-No requests to speak

8) CLOSING

a) **Next meeting:** It is recommended that the Board of Trustees will reconvene on Wednesday January 28, 2026 at 6:00pm.

b) **Adjournment-** It is recommended that the Board of Trustees adjourn.
Motion: Bacon X Second: Chapin X Williams X

Board Member Signatures upon Minutes Approval

Marla Oppenheimer Marla Oppenheimer

Kevin Bacon

Sherry Chapin

Carrie Beare

Michelle Williams

[Signature]
Carrie Beare
Michelle Williams