

## Oakstone Community School Finance Committee

### Committee Meeting Minutes | 23 January 2019

The Committee convened at 5:34pm

Members Present: Kelli Reavling-Cobb, OCS Finance Committee Chair  
Sherry Chapin, OCS Vice President/Secretary & Finance Committee Member  
Johanna Gladman, OCS Fiscal Officer  
Heather Kronewetter, OCS Superintendent

With all members of the committee present, Chair Reavling-Cobb moved to accept the agenda as submitted and was accepted without objection.

Based upon discussion regarding the formatting of the Financial Committee agenda and minutes, it was agreed upon by the committee to return to the previous simplified format for both documents.

The members reviewed the minutes of the December 5, 2018 meeting of the Finance Committee. With unanimous consent, the minutes were approved as submitted.

The members next reviewed the Monthly Bank Reconciliation & Monthly Report for December 2018. Questions were asked by members of the committee and Fiscal Officer Gladman responded.

Fiscal Officer Gladman then reviewed the updated Permanent Appropriations (revision #4). Questions were asked by members of the committee and Fiscal Officer Gladman responded.

Fiscal Officer Gladman presented the first iteration of the Credit Card Activity Summary and Attestation (from period of 12/6 to 12/31 2018) and there were no questions from the committee. The report will also be presented to the Board at large for approval.

Chair Reavling-Cobb asked the committee for any additional items for discussion or further questions. None were offered by the committee at that time.

With no further business to be addressed by the Finance Committee, Chair Reavling-Cobb adjourned the committee at 5:59pm.

Next Finance Committee Meeting: Wednesday, February 27<sup>th</sup> at 5:30pm

