

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Wednesday May 27, 2020

OPENING OF MEETING

ATTENDEES:

**Board President Jason Warner
Board Vice President/Secretary Sherry Chapin
Board Trustee Thad Boggs
Board Trustee Kelli Reavling-Cobb
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman
Sponsor Sophie Speelman**

1) *WELCOME*

a) Board Agenda Approval

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Boggs Y

b) Minutes Approval, Last Regular Meeting

Motion: Chapin Second: Boggs

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Boggs Y

2) *STANDING COMMITTEE REPORTS*

a) Finance Committee

i) Monthly Bank Reconciliation & Reports- April 2020- Jason Warner recommended that the board approve the April Monthly Bank Reconciliation & Reports.

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Boggs Y

ii) Monthly Report of Credit Card Activity & Board Attestation-April 2020

Motion: Warner Second: Boggs

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Boggs Y

b) Curriculum and Accountability-Report-Kelli Reavling-Cobb told the board the C&A met on May 18. Discussion centered how everyone worked hard toward the end of the year since buildings closed in March due to COVID19. Challenges that were overcome included technology use as parents facilitated learning through the end of the year. The committee also worked on the Superintendent Evaluation, which is not as extensive due to COVID19. The evaluation will be completed for June. Next meeting is June 22, 2020

3) *FINANCE RELATED ITEMS*

a) Payroll Protection Program (PPP) Loan Resolution-Jason Warner deferred to Johanna Gladman.

Gladman told the board the CARES act allowed for loans with a 1% interest rate paid within 2 years. The Sponsor-ESC-heavily encouraged OCS to take a PPP loan due to long-term uncertainty. The application is for \$208,565, with the plan to apply for loan forgiveness by having payroll expenses being properly documented and requirements being met.

Unused money due to the differences between 9 and 12 month employee contracts, anticipated to

be \$79,39 of the PPP loan, would be given back.

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Boggs Y

- b) FY2020 Appropriations Revision (No. 3)-Jason Warner deferred to Johanna Gladman. Gladman told the board the revision is needed to make sure OCS submits the most current information for the Five Year Forecast. The projected balance at the end of the fiscal year \$687,945. Changes are due to factors including a Bureau of Worker's Comp refund and the PPP loan funds.

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Boggs Y

- c) Five Year Forecast- Jason Warner deferred to Johanna Gladman. Gladman told the board she recommends submitting a 5 Year Forecast that includes a possible 10% cut in state Foundation funding in 2021 from \$6020 per FTE to \$5418. The forecast is especially challenging with uncertainty due to COVID19, as well as things OCS can't and shouldn't cut due to being a 100% Special Ed school. Federal funding is anticipated to be the same because of the population OCS serves. The projected zero increase in payroll does not mean no employees can get raises, rather the total projected payroll amount should stay the same for 2021, with 2% and 3% increases in the following years. She noted the purpose of the forecast is to see trends and what changes OCS can make to remain financially sound, and she believes it's wise to be conservative with planning.

Motion: Warner Second: Chapin

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Boggs Y

4) **ADMINISTRATION ITEMS AND UPDATES**

- a) Monthly Residency Verification Update-Heather Kronewetter told the board the verifications were all valid.

- b) School Improvement Plan Update- Heather Kronewetter told the board there's no update, as the CCIP focus is on goals and meeting kids' needs since COVID19.

- c) Summer Program Format- Heather Kronewetter told the board OCS will supply a remote format this summer. She noted OCS is a different entity from CCDE where some students are placed out, and cannot do the same format.

- d) Request for FY21-Staff Benefit- Heather Kronewetter told the board she was requesting an extra personal day for each member of staff for next year as a small token for their excellent work.

Motion: Warner Second: Reavling-Cobb

Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Boggs Y

- e) Blended Learning- Heather Kronewetter told the board OCS submitted for a blended learning format this fall. While not the best option for OCS students, she said the school does not want to be locked into a format in case restrictions are lifted.

- f) Wellness Funds & School Planned Use- Heather Kronewetter told the board wellness funds require partnership to be used. ESC will be the OCS partner in utilizing funds to help students. She noted 24 students were especially adversely affected by COVID including the need for law enforcement, and hospitalizations. Funds could be used for behavioral and psych support. Numbers and a contract will be available in June.

- g) Market Analysis for School Facilities- Heather Kronewetter told the board she had an appointment today with a realtor and the market analysis should be complete in two weeks. She anticipates having the report at the June board meeting.

- h) RFP Proposal Deadline- Heather Kronewetter told the board she wondered if separating Psych

services from Speech and OT would attract more bidders. After board discussion, considering the operational difficulties in separating the contracts, Kronewetter agreed to keep all three services in the RFP. Results will be at the August board meeting.

- 5) ***SPONSOR ISSUES AND UPDATES***-Sophia Speelman told the board that the ESC commends Oakstone staff for working through the challenges of COVID. Work and support continues for the performance framework and curriculum mapping, restart, and technology needs. As part of sponsor evaluation compliance questions, there will be two compliance visits and ODE will select documents to check in epicenter. The ESC created guidelines for reopening, featuring a series of questions for schools to consider as they plan for fall.
- 6) ***PUBLIC COMMENT PERIOD***-No requests to speak
- 7) ***CLOSING***
 - a) **Next meeting:** It is recommended that the Board of Trustees reconvene online Wednesday June 24, 2020 at 6:00pm.
 - b) **Adjournment-** It is recommended that the Board of Trustees adjourn.
Motion: Chapin Second: Boggs
Roll Call Vote Warner Y Chapin Y Reavling-Cobb Y Boggs Y

Board Member Signatures upon Minutes Approval

Jason Warner JASON WARNER gms

Sherry Chapin SHERRY CHAPIN gms

Jere Corven JERE CORVEN gms

Thad Boggs _____

Kelli Reavling-Cobb KELLI REAVLING-COBB gms