

OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING

Wednesday January 29, 2020

OPENING OF MEETING

ATTENDEES:

**Board President Jason Warner
Board Vice President/Secretary Sherry Chapin
Board Trustee Jere Corven
Board Trustee Thad Boggs
Board Trustee Kelli Reavling-Cobb
Superintendent Heather Kronewetter
Fiscal Officer Johanna Gladman
Sponsor Sophie Speelman**

1) *WELCOME*

a) Board Agenda Approval

- i) Agenda Amendments-Jason Warner recommended to add the following items to the agenda:**
3d Credit Card Rewards Update FY19
4g Credit Card Quarterly Review
4h SIP (School Improvement Plan) Update

Motion: Warner X Second: Boggs X Chapin X Reavling-Cobb X Corven X

- ii) Final Agenda Approval**

Motion: Warner X Second: Chapin X Reavling-Cobb X Boggs X Corven X

b) Minutes Approval, Last Regular Meeting

Motion: Chapin X Second: Reavling-Cobb X Corven X Boggs X Warner X

2) *STANDING COMMITTEE REPORTS*

a) Finance Committee

- i) Monthly Bank Reconciliation & Reports- December 2019**

Motion: Warner X Second: Corven X Chapin X Reavling-Cobb X Boggs X

- ii) Monthly Report of Credit Card Activity & Board Attestation-December 2019**

Motion: Warner X Second: Boggs X Chapin X Reavling-Cobb X Corven X

- b) Curriculum and Accountability-Jere Corven told the board the next C & A Committee meeting is scheduled for Monday February 10, 2020.**

3) *FINANCE RELATED ITEMS*

- a) Unpaid College Credit Plus Fees for Failed Classes-Jason Warner deferred to Fiscal Officer Johanna Gladman. Gladman told the board that a student still owes \$997.68 for failed CC+ classes with COTC. Board policy specifically states a student must reimburse OCS "what we have paid" if they fail their CC+ classes. Because of errors by COTC and other colleges, OCS has not paid for CC+ classes, and the money may not be collected from OCS in the future. For now the money is allocated in the OCS budget and the school will know whether or not to pay for CC+ classes by June 30. Jason Warner told the board the Finance Committee recommendation is that OCS will hold off on refunding any money collected already from students in case the district must pay, and the \$997.68 amount will not be given to collections for now, although attempts to contact the student and their family for payment can continue.**

- b) GASB 65/75 Update-Johanna Gladman told the board that she contracted with REA for \$600 to**

assist with necessary and complex calculations for the state auditor's report. The money spent was less than the \$1000 allocated. She noted that she had told the Finance committee it is worth it to include this spending for the extra calculation work in future budgets.

- e) FY 19 Audit Update-Johanna Gladman told the board that state auditors are working onsite this week, and the report will be done by the end of March.
- d) Credit Card Rewards Update FY19- Johanna Gladman told the board that rewards totaled \$50 in FY19. The amount was given to state auditors for the FY19 report.

4) ADMINISTRATION ITEMS AND UPDATES

- a) Monthly Residency Verification Update-Superintendent Heather Kronewetter told the board that all residencies are current and no discrepancies were found.
- b) Per Credit Contract (Second semester SY20)- Superintendent Heather Kronewetter told the board the contract is for 25 students and won't exceed \$40,000.

Motion: Warner X Second: Boggs X Abstentions Chapin , Reavling-Cobb , Corven

- b) School Calendar SY 20-21- Superintendent Heather Kronewetter gave the board the upcoming school year calendar.

Motion: Warner X Second: Corven X Chapin X Reavling-Cobb X Boggs X

- c) School Summer Schedule- Superintendent Heather Kronewetter told the board the summer schedule includes the 4 Week program June 22 to July 17, with July 3rd and 6th off for the 4th of July holiday.

Motion: Warner X Second: Corven X Chapin X Reavling-Cobb X Boggs X

- d) Affidavit for Criminal Background Checks- Superintendent Kronewetter told the board no new staff was hired, so no new background checks were needed.

Motion: Warner X Second: Boggs X Chapin X Reavling-Cobb X Corven X

f) Policy Updates

- i) OCS Drug and Alcohol Policies (Update)-Board member Thad Boggs motioned to amend the policy update by striking the last two sentences in the fourth paragraph.

Prohibition of Drugs & Alcohol

While on school premises, school supplied vehicles, facilities managed by the School, or during working hours, no staff member or other individual shall be under the influence of, consume, share, use manufacture, possess, distribute, dispense, or sell any of the following: drugs, alcohol, tobacco, or other controlled substance. An exception may be made for staff members with an active Medical Marijuana card. This will be evaluated and determined on a case by case basis.

Motion to amend: Boggs X Second: Warner X Chapin X Reavling-Cobb X Corven X

Motion to approve as amended: Motion: Warner X Second: Chapin X Reavling-Cobb X Boggs X Corven X

- ii) OCS Medication Administration (Update)- Superintendent Heather Kronewetter told the board the update includes hemp and CBD products.

Motion: Warner X Second: Boggs X Chapin X Reavling-Cobb X Corven X

iii) OCS Student Use of Medical Marijuana (New)-Board member Thad Boggs cited concerns over language in the policy and problems that could arise with potential disciplinary issues. Superintendent Heather Kronewetter told the board she would seek legal counsel.
Motion to table: Motion: Warner X Second: Chapin X Reavling-Cobb X Boggs X Corven X

- g) Credit Card Quarterly Review-The quarterly review includes the following information
- How many credit cards does the district have? (1)
 - Who has the card (Superintendent Kronewetter)
 - When does the card expire? (9/2022)
 - Credit Limit (\$5000)

Reviews were for the following dates-

12/5/18 – 12/31/18

1/1/19-3/31/19

4/1/19-6/30/19

7/1/19-9/30/19

10/1/19-12/31/19

- h) SIP (School Improvement Plan) Update- Superintendent Heather Kronewetter told the board that there are no written changes to the SIP, and the action step the school is on is Professional Development, and the staff is pursuing Standards Alignment for Multi-Grade Level Classrooms. A recent working session focused on team building and science content.

SPONSOR ISSUES AND UPDATES-Sophie Speelman told the board that Winter Academic Meetings are coming up February 3rd. The purpose is for the sponsor to get updates on School Improvement Plan progress and discuss professional development needs for 2020 and beyond. A recent Standards Work Session focused on making sure student needs are met and content is rigorous. Graduation requirements will be changing for incoming freshman. The incoming freshman students will be required to have graduation plans, which may possibly include using the plan in the transition section of a student's IEP. Freshman will have meetings to look at different paths to graduation, including the range of Seals students may earn (minimum 2/20). The challenge is-how are we going to monitor graduation requirements for OCS students? Also coming up, the annual review of Sponsor Contracts.

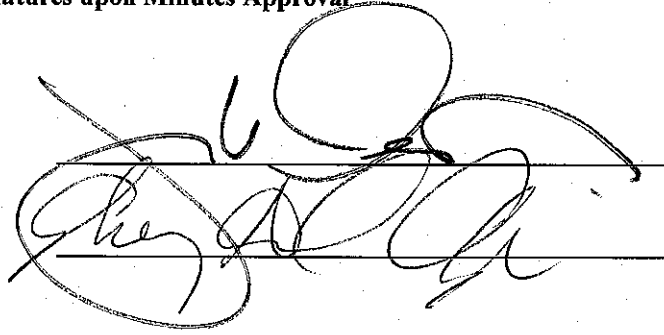
5) ***PUBLIC COMMENT PERIOD***-No requests to speak

6) ***CLOSING***

- a) **Next meeting:** Due to a scheduling conflict, the Board of Trustees will reconvene on Wednesday February 19, 2020 at 6:00pm instead of the regular fourth Wednesday of the month.
Motion: Warner X Second: Corven X Reavling-Cobb X Boggs X Chapin X
- b) **Adjournment-** It is recommended that the Board of Trustees adjourn.
Motion: Corven X Second: Chapin X Reavling-Cobb X Boggs X Warner X

Board Member Signatures upon Minutes Approval

Jason Warner

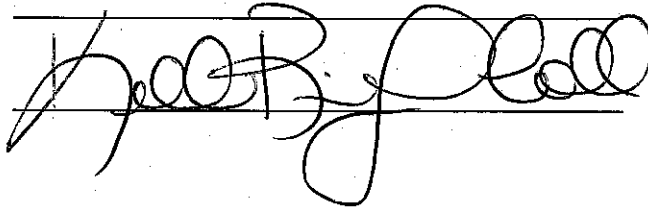
A handwritten signature in cursive script, appearing to read "Jason Warner", written over two horizontal lines.

Sherry Chapin

Jere Corven

Thad Boggs

Kelli Reavling-Cobb

A handwritten signature in cursive script, appearing to read "Kelli Reavling-Cobb", written over two horizontal lines.