

**OAKSTONE COMMUNITY SCHOOL BOARD OF TRUSTEES MEETING**

**Tuesday December 12, 2023**

**OPENING OF MEETING**

**ATTENDEES:**

**Board President Marla Oppenheimer  
Secretary Sherry Chapin  
Board Trustee Scott Duffy  
Superintendent Heather Kronewetter  
Fiscal Officer Johanna Gladman  
Sponsor Sophia Speelman**

**1) *WELCOME***

**a) Board Agenda Approval**

Motion: Oppenheimer X Second: Duffy X Chapin X

**b) Minutes Approval, Last Regular Meeting**

Motion: Chapin X Second: Oppenheimer X Duffy X

**2) *STANDING COMMITTEE REPORTS***

**a) Finance Committee**

**i) Monthly Bank Reconciliation & Reports- October 2023- Sherry Chapin recommended that the board approve the reports.**

Motion: Chapin X Second: Duffy X Oppenheimer X

**ii) Monthly Bank Reconciliation & Reports- November 2023- Sherry Chapin recommended that the board approve the reports.**

Motion: Chapin X Second: Oppenheimer X Duffy X

**iii) Monthly Report of Credit Card Activity & Board Attestation-October 2023**

Motion: Chapin X Second: Duffy X Oppenheimer X

**iv) Monthly Report of Credit Card Activity & Board Attestation-November 2023**

Motion: Chapin X Second: Duffy X Oppenheimer X

**b) Legal Committee-No report**

**c) Curriculum and Accountability-Report-Sherry Chapin told the board that the committee met December 5<sup>th</sup>. Discussion included superintendent goals, which include continuing to increase student ELA and Math proficiency and performance on the OCS District's Power Standards. Superintendent Kronewetter is creating a Literacy Team of two coaches to dive more deeply into Power Standards and coach all OCS ELA teachers in best practices. The superintendent also noted more Math data gathering is needed and will continue in the current school year. The next meeting is February 13, 2023 at 3pm.**

3) **FINANCE RELATED ITEMS**

- a) Revised Credit Card Policy 8.11-Fiscal Officer Johanna Gladman told the board that the policy needed a few small revisions. The policy now includes a \$15,000 limit, Superintendent Heather Kronewetter as Compliance Officer and the verbiage "itemized receipt" instead of "detailed receipt."

Motion: Oppenheimer X Second: Duffy X Chapin X

- b) Capital Assets Disposal-Promethean #664, laptop #2707, Chromebooks #2786, #2815

Motion: Chapin X Second: Oppenheimer X Duffy X

4) **ADMINISTRATION ITEMS AND UPDATES**

- a) Monthly Residency Verification- Superintendent Heather Kronewetter told the board all verifications were valid.

- b) One Plan/School Improvement Plan Update-No updates

- c) High Stakes Review/3-Year Contract Renewal Update- Superintendent Heather Kronewetter told the board that after she met with the Sponsor team. OCS met criteria for a 3-year contract renewal. The contract begins July 1, 2024.

- d) Resolution to Change ODE to DEW in OCS Documents and Policies- Superintendent Heather Kronewetter told the board that the acronym reflects the name change from Department of Education to Department of Education and Workforce.

Motion: Oppenheimer X Second: Duffy X Chapin X

- e) Sponsor Contract Amendment and Resolution- Superintendent Heather Kronewetter told the board that the amendment is for the current contract through June 30, 2024 to be in compliance with HB33.

Motion: Chapin X Second: Duffy X Oppenheimer X

- f) Graduation Ceremony- Superintendent Heather Kronewetter told the board that she is planning a special OCS/OCS student ceremony for graduating seniors that have been enrolled since kindergarten.

- 5) **SPONSOR ISSUES AND UPDATES**-Sponsor Sophia Speelman commended the OCS administration's professionalism and work in earning a 3-year contract renewal. She noted 3 years is the longest possible contract offered. Speelman praised Fiscal officer Johanna Gladman in particular for her conservative approach with the numbers.

- 6) **BOARD MEMBER RECRUITMENT AND LEADERSHIP SUCCESSION PLANNING**-President Marla Oppenheimer is speaking with someone who may be a potential board member. Oppenheimer will invite this person to a future board meeting.

- 7) **PUBLIC COMMENT PERIOD**-No requests

8) **CLOSING**

- a) **Next meeting:** It is recommended that the Board of Trustees will reconvene on Wednesday January 24, 2024 at 6:00pm.

- b) **Adjournment-** It is recommended that the Board of Trustees adjourn.

Motion: Oppenheimer X Second: Duffy X Chapin X

**Board Member Signatures upon Minutes Approval**

**Marla Oppenheimer** Marla Oppenheimer

**Kevin Bacon** \_\_\_\_\_

**Scott Duffy** Scott Duffy

**Sherry Chapin** Sherry Chapin

**Eric Yitz Frank** \_\_\_\_\_